

PAJARO/SUNNY MESA

COMMUNITY SERVICES DISTRICT
136 San Juan Road Royal Oaks, CA 95076
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AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT
DISTRICT CONFERENCE ROOM
136 SAN JUAN ROAD ROYAL OAKS, CA 95076
DECEMBER 15, 2016
5:30 P.M.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL: (11/17) President Moore _____
(11/17) Vice President Wiggins _____
(11/19) Secretary Lamboley _____
(11/19) Assistant Secretary Miller _____
(11/17) Treasurer Snodgrass _____

ADMINISTRATIVE STAFF: General Manager Don Rosa _____
Operations Mgr. Vazquez-Varela _____
Recorder Coke _____
DISTRICT COUNSEL: Attorney Gullion _____
Attorney Smith _____

The Pajaro/Sunny Mesa Community Services District welcomes you to its meetings regularly scheduled on the third Wednesday of each month, and your interest and participation is encouraged and appreciated.

CLOSED SESSION: At any time during the regular session the Board may adjourn to a closed session to consider litigation, personnel matters, or to discuss with legal counsel matters within the attorney-client privilege and may be held in closed session.
Government Code Section 54950 et. Seq: (Authority: Government Code Session 54950 and following)

ADDITION TO AGENDA: (If any) in accordance with Section 54954.2 (b) (2) of the Government Code (Brown Act) two-thirds vote required for action items. (Upon a determination by a two-thirds vote of the legislative body, or, unanimous vote of those members present, that the need to take action arose after the agenda was posted.)

PUBLIC COMMENTS: (Agenda Item – Limited to 3-Minute Presentation)

Any person desiring to address the Board on an agenda matter may do so when properly recognized by the Board Chairperson and present their comments or questions.

Documents provided to the District after the agenda has been published will be available at the District office and available for photocopying during ordinary business hours as Public Records at the cost set by resolution by the Board from time to time. This is ordinarily \$.25 per page. Documents provided to the Board for agenda items will ordinarily be placed on the District website if time permits. Otherwise, late documents will be provided to the Board at the meeting and a copy placed with the agendas available to the Public at Board meetings.

Public Comments: (Limited to three (3) minutes)

Pursuant to the laws of California, this portion of the meeting is reserved solely for persons to address the Board on any matter not on this agenda but under the jurisdiction of the Board of Directors. Board members may respond briefly to statements made or questions posed. They may ask a question for clarification and then make a referral to staff for factual information, or request staff to report back to the Board at a future meeting.

1.

Scheduled Items:

1.

2.

3.

Consent Items:

1. Consider and approve draft Minutes of November 17, 2016 meeting

Approved _____ Denied _____ Tabled _____

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

2. Consider and approve November 2016 Financials

Approved _____ Denied _____ Tabled _____

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

3. Consider and approve

Approved _____ Denied _____ Tabled _____

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

4. District Operations Report

5. Usage Comparison Report 2013/2016

Staff/Committee Reports: (Informational Only)

1. Springfield Test Well Project
 - Maggiora Brothers is the qualified low bidder
 - Notice to proceed will be delivered to contractor
 - Start date- January 2017
 - Residents living nearby will be notified and given the option of relocation for the duration of drilling process
2. Normco
 - Primary Well failure December 8, 2016
 - Pump pulled on December 9
 - Discuss possibility of converting from vertical turbine/line shaft type pump and motor to a submersible
 - Water quality issues- Reports of algae, samples are being analyzed

Staff Reports: (Action Items)

1. Pajaro Tank Project- Bid opening date December 13, 2016
 - Apparent low bidder
 - Bid acceptance
- 2.

Old Business:

New Business:

1. Approve or Disapprove of authorizing staff to deliver Notice to Proceed with Pajaro Tank Project, once all documents are reviewed and approved by engineer and/or attorney

Approved _____ Denied _____ Tabled _____
Motioned by: Director _____ Seconded by: Director _____
Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

2. Approve or Disapprove

Approved _____ Denied _____ Tabled _____
Motioned by: Director _____ Seconded by: Director _____
Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

3. Approve or Disapprove

Approved _____ Denied _____ Tabled _____
Motioned by: Director _____ Seconded by: Director _____
Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

P/SMCSD BOARD MEETING AGENDA – December 15, 2016

Old Business:

1. Approve or Disapprove

Approved _____ Denied _____ Tabled _____

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Monthly Expenditures Report for Review

Approval of Warrants & Checks:

- 1. General Fund 605: Check # _____ through check # _____ for a total of \$ _____
- 2. Water Account: Check # _____ through check # _____ for a total of \$ _____
- 3. Holding Acct: Check # _____ through check # _____ for a total of \$ _____
- 4. Street Maint. Acct: Check # _____ through check # _____ for a total of \$ _____
- 5. Reorganization Acct: Check # _____ through check # _____ for a total of \$ _____
- 6. Construction Acct: Check # _____ through check # _____ for a total of \$ _____
- 7. Acct: Check # _____ through check # _____ for a total of \$ _____

Approved _____ Denied _____ Tabled _____

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Closed Session:

(Under Government Code 54950 relating to following items:)

(Personnel Matters, Litigation)

Next Board meeting date: _____

Adjournment Time: _____ p.m.

Motioned by: Director _____ Seconded by: Director _____