

MINUTES

The regular meeting of the Pajaro/Sunny Mesa Community Services District Board of Directors was called to order at 6:30 p.m. on October 21, 2015.

ROLL CALL:

President Stephen Snodgrass
Vice President Harry Wiggins
Treasurer David Delfino
Assistant Secretary Paul Miller

ADMINISTRATIVE STAFF:

General Manager Don Rosa
Operations Manager J. Vazquez-Varela
Recorder Melinda Saldaña

ABSENT DIRECTOR(S) & STAFF:

Secretary Michael Moore

DISTRICT COUNSEL:

None

CLOSED SESSION: Potential Litigation

ADDITION(S) TO AGENDA: None

PUBLIC IN ATTENDANCE:

1. Pedro Rosado, Normco resident
2. Ligaya Rosado, Normco resident
3. Darlene Lamboley, Normco resident
4. Paul Lamboley, Normco resident
5. Rudy Martinez, Contractor
6. Robert Kall, Pajaro resident
7. Monica Melendez, Pajaro resident
8. Sue Wilson, Pajaro property owner

PUBLIC COMMENTS:

1. Darlene Lamboley asked if the District would be counting the protest letters on November 4, 2015.
Director Snodgrass responded the protests are being counted as they are received. No protest letters will be accepted after the closing of the Hearing on November 4, 2015. Protests need to be qualified, one vote allowed per parcel. When renting a parcel and two votes are received, one no vote and one yes vote, it will be considered a no vote.
2. Robert Kall inquired if it will be one protest vote per parcel, will that apply to apartments and duplexes which will be paying more money per parcel.
Director Snodgrass and General Manager Rosa both responded yes, only one vote per parcel will be accepted and, recommend that he direct that question to Alan Smith on November 4, 2015.
3. Paul Lamboley stated the Holly Hills Mutual Water connection serves 27 homes, since it is only one meter, counts as one parcel, which is one protest vote.
4. Darlene Lamboley
Asked if all Board members are subject to the proposed rate increase.
Director Snodgrass responded yes, all Board members are affected rate payers.
5. Robert Kall asked if the rate increase includes all water service areas of the District not just Pajaro, Sunny Mesa, and continued to ask if the proposed rates had been compared to rates from other water systems. Mr. Kall inquired if the \$108.00 Special District Tax would be used for water.
Director Snodgrass responded that the proposed rate increase will be one uniform rate across the entire District, including all systems owned by District. Director Snodgrass also replied that he has viewed Cal Water and City of Watsonville but a comparison was not made.
General Manager Rosa responded that the Special District Tax is utilized for public facility maintenance only, and is kept separate from water.

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6. Paul Lamboley asked if California PUC has control over Pajaro/Sunny Mesa and will the proposed rate increase be applied against water used or to the basic fees or the total. Director Snodgrass replied that CPUC has no control over District General Manager Rosa indicated the percentage is an overview, there is a proposed increase in the service fee and the commodity.

7. Robert Kall asked if all systems served by Pajaro/Sunny Mesa pay the same rate and does Pajaro/Sunny Mesa own all water system it services.

Director Snodgrass informed Mr. Kall that all owned systems, are part of the proposed rate increase. General Manager Rosa clarified that the systems operated by the District under contract are not included in the proposed rate increase.

8. Rudy Martinez asked what happened to the equipment from the Tot-Lot Park.

General Manager responded the equipment was demolished due to it being unsafe.

SCHEDULED ITEMS:

1. 6:45 pm Lighting Assessment Hearing

Hearing opened at 6:45 pm Sample Notice, Copy of Information Flyer, Copy of PG&E's Illustration of Savings, using LED lamps. PG&E will begin installing LED lights within the current fiscal year.

2. Robert Kall received a letter from PG&E indicating the streetlights will be changed, asked if District had been in contact with PG&E. Also asked how the District bills for lighting, per parcel, unit, or per occupancy, farmland, apartments, is it one price for or rated per parcel usage.

General Manager Rosa responded that all parcels are assessed by the County of Monterey.

3. Rudy Martinez is a contractor interested in the work to be done on the street lights.

He was informed by General Manager Rosa that PG&E will be doing all the work to change the streetlights.

4. Monica Melendez asked how the new lighting Assessment will affect the residents. She agrees with the Assessment as long as the lights are fixed.

5. Sue Wilson asked if new lighting will be installed in the Elsa District.

General Manager informed Ms. Wilson that Elsa Street will also have the street lights changed.

6. Robert Kall recommended the District contact PG&E to make them aware that the District is in Monterey County not Santa Cruz County as it indicates in the letter he received from PG&E.

CONSENT ITEMS:

1. Consider and approve regular meeting minutes of September 16, 2015.

Motion was made by Director Wiggins, seconded by Director Delfino to approve regular meeting minutes of September 16, 2015 with corrections. Motion carried.

Roll Call Vote:	Ayes:	H. Wiggins; D. Delfino; S. Snodgrass; P. Miller
	Noes:	None
	Absent:	M. Moore
	Abstain:	None

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2. Consider and approve September 2015 financials.

Motion was made by Director Wiggins, seconded by Director Miller to approve September 2015 financials. Motion carried.

Roll Call Vote: Ayes: H. Wiggins; P. Miller; S. Snodgrass; D. Delfino
Noes: None
Absent: M. Moore
Abstain: None

3. District Operations Report

Normco Water System Treatment Facility – Final component arrived and chemicals are on site. Expected to test run facility the week of October 19th.

Pajaro Park – District has not received any recent complaints.

Chromium 6 – Oakleaf well has not exceeded MCL for Chromium 6 for 2nd and 3rd quarters of 2015. Universal application is no longer valid, staff will now seek funding thru SRF or Prop 1.

Grants & Loans Active – Pajaro Grant is on schedule, Draft Engineering Report to be presented to Board at November meeting. Springfield Planning Grant, well drillers schedules have complicated our project schedule. Pre-planning Grant Springfield Terrace the District has proceeded to work with the State to consolidate the preplanning and planning Springfield Grant Projects. Project on schedule Tasks 1-3 completed working on last task, completion date is December 2015.

STAFF REPORTS: (Informational Only)

1. Public Hearing Notice: Proposed Increase in Water Rates

Copy of entire notice that was sent out to parcel owners/ratepayers, a total of 1,273 letters were sent out.

2. Board Vacancies have been advertised in (3) three local newspapers:

Register Pajaronian, Salinas Californian, Monterey Herald. The Public Notice ran for (4) four consecutive weekend editions and the Notice was posted in (4) regular locations. The District has not received any applications to date, (1) one application was received during meeting from Darlene Lamboley resident of Normco.

3. Tot-Lot Park update: All equipment has been removed from the park and park remains closed:

District does not know what Monterey County has planned for property.

4. Water Conservation Update:

Copy of usage comparison report, Vega's usage is slightly higher than 2013. Copy of Violation Report – the report includes warning and/or fines.

5. GM Performance Evaluation/Set Goals and Objectives:

General Manager Rosa met with President Snodgrass and Vice President Wiggins to review 2014/2015 performance and set new, 2015/2016 Goals and Objectives.

STAFF REPORTS: (Action Items)

1. Deepwater Desal Memorandum of Intent

Copy of Castroville CSD, MOI and copy of proposed PSMCSD MOI. Staff recommended the District use 100% of current pumping usage. Board directed Staff to contact Armanesco to supply a copy of the "Summary of Proposed Terms."

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OLD BUSINESS: None

NEW BUSINESS: None

1. Tabled Deepwater Desal Memorandum of Intent until attachment mentioned is reviewed by Board of Directors.

Motion was made by Director Wiggins, seconded by Director Miller to table Deepwater Desal Memorandum of Intent. Motion carried.

Roll Call Vote: Ayes: H. Wiggins; D. Delfino; S. Snodgrass; P. Miller
Noes: None
Absent: M. Moore
Abstain: None

**MONTHLY EXPENDITURES REPORT FOR REVIEW
APPROVAL OF WARRANTS/CHECKS:**

1. General Fund 633: None
2. Operation Account: Check No. 21704 through No. 21793 for a total of \$265,644.37
3. Capital Reserve Account: Check No. 105 for \$78,644.04
4. Street Maintenance Account: Check No. 415 and 419 for a total of \$1,170.69
5. Pajaro Park Account: Check No. 746-747 for a total of \$1,624.74
6. COP 2010 Account: \$37,658.89
7. General Fund Checking Account: None.

Motion was made by Director Snodgrass, seconded by Director Miller to approve all accounts for the month of October, 2015. Motion carried unanimously.


CLOSED SESSION: (Personnel Matters, Litigation) None

NEXT BOARD MEETING:

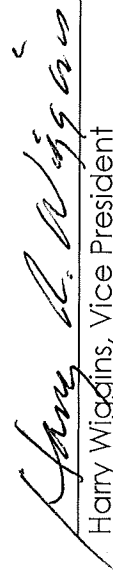
Board noted special meeting is to be held on Wednesday, November 4, 2015 and next regular meeting is to be held on Wednesday, November 18, 2015.

There being no further business, the regular meeting of the Pajaro/Sunny Mesa Community Services District was adjourned at 7:31 p.m. with motion made by Director Snodgrass, seconded by Director Miller. Motion carried unanimously.

Respectfully submitted by:



Stephen Snodgrass, President



Harry Wiggins, Vice President



Judith Vazquez-Varela, Recorder