

MINUTES

The special meeting of the Pajaro/Sunny Mesa Community Services District Board of Directors was called to order at 6:31 p.m. on May 29, 2013 at 136 San Juan Road, Royal Oaks, California 95076.

ROLL CALL: President Stephen Snodgrass
Vice President Harry Wiggins
Treasurer David Delfino
Secretary Stephen Caron
Assistant Secretary Paul Miller

ADMINISTRATIVE STAFF: General Manager Don Rosa

DISTRICT COUNSEL: None

ABSENT DIRECTOR(S) & STAFF: None

PLEDGE OF ALLEGIANCE

PUBLIC PRESENT: None

PUBLIC COMMENTS: None

SCHEDULES ITEMS: None

STAFF REPORTS: (Informational Only)

1. Discussion re: Pajaro County Sanitation District transfer.

Director Snodgrass, with General Manager Rosa, informed the Board that they have continued meeting Monterey County discuss the transfer.

General Manager Rosa is requesting Board to approve hiring of new field employee to assist current staff with daily operations of sewer system. If District does not hire additional field staff, General Manager Rosa would recommend against completing transfer.

Director Snodgrass stated that Monterey County has not properly managed the sanitation district. The District has been operating & maintaining the system and it would be a benefit to the ratepayers to complete the transfer and provide the best service possible. This will entail the District to complete a rate study to increase rates that have not been increased within the last twenty-five (25) years.

Director Snodgrass agrees with General Manager Rosa's recommendation to increase field staff. Board agrees with hiring of new employee.

2. Discussion re: Contract operations for water systems.

General Manager Rosa is again, requesting Board to approve hiring of new field employee to assist current staff with daily operations of sewer system. If District does not hire additional field staff, General Manager Rosa would recommend not renewing contracts for servicing the contract water systems.

Director Snodgrass again, stated that the District is the only public agency in northern Monterey County with the ability to continue providing our services to these systems. Director Snodgrass recommends increasing hourly rates for work performed, over and above what the contracts states.

Director Snodgrass agrees with General Manager Rosa's recommendation to increase field staff. Board agrees with recommendations of increasing hourly rates and hiring of new employee.

MINUTES OF SPECIAL MEETING – MAY 29, 2013

STAFF REPORTS: (Action Items)

1. Presentation of the 2013-2014 Preliminary Comparison Budget for discussion and decision.

General Manager Rosa informed the Board that the new budget included the new format, consolidating the General Fund, Debt Service Fund and Vega Mutual Water Bond Assessment.

The budget reflects a ten percent (10%) increase on water sales revenue, commodity only. There is also a proposed increase to Salaries & Wages, Health Insurance and Employee Retirement due to the following: excess overtime, a five percent (5%) pay increase to all hourly employees and the hiring of a new employee.

There is a need to hire a new employee to allow the District to continue to serve the contract water systems, assist current staff with the Pajaro County Sanitation District operations and to perform daily District field operations.

General Manager Rosa recommends that the Board approve the preliminary budget as presented. Board agrees with recommendation.

NEW BUSINESS:

1. Motion was made by Director Caron, seconded by Director Delfino to approve the 2013-2014 Preliminary Comparison Budget as presented by General Manager Rosa. Motion carried unanimously.

Roll Call Vote: Ayes: S. Caron; D. Delfino; P. Miller; S. Snodgrass; H Wiggins
 Noes: None
 Absent: None
 Abstain: None

CLOSED SESSION: None
(Personnel Matters Government Code 54957 (b))

NEXT BOARD MEETING:

Board noted next regular meeting is to be held on Wednesday, June 19, 2013.

Director Miller informed Board that he would be on vacation and will not be able to attend.

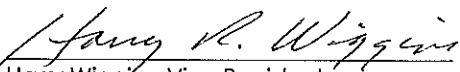
MOTION TO ADJOURN:

There being no further business, the special meeting of the Pajaro/Sunny Mesa Community Services District was adjourned at 8:27 p.m. with motion made by Director Snodgrass, seconded by Director Caron. Motion carried unanimously.

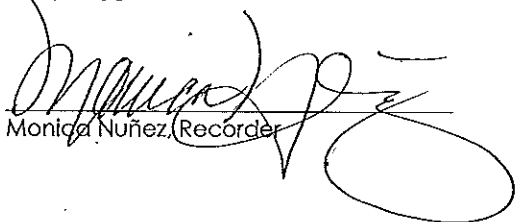
Respectfully submitted by:



Stephen Snodgrass, President



Harry Wiggins, Vice President



Monica Nuñez, Recorder