

# MINUTES

The regular meeting of the Pajaro/Sunny Mesa Community Services District Board of Directors was called to order at 5:30pm on October 26, 2017.

**ROLL CALL:**

President Michael Moore  
Secretary Darlene Lamboley  
Assistant Secretary Paul Miller  
Treasurer Harry Wiggins

**ADMINISTRATIVE STAFF:**

General Manager Don Rosa  
Operations Manager J. Vazquez-Varela  
Recorder Coke

**ABSENT DIRECTOR(S) & STAFF:**

Vice President Steve Snodgrass

**DISTRICT COUNSEL:**

None

**ADDITION(S) TO AGENDA:** None

**PUBLIC IN ATTENDANCE:**

1. Robert Higaki

**PUBLIC COMMENTS:**

1. Robert Higaki came to the meeting to protest the Lighting Assessment for Fiscal Year 2017/2018.

**SCHEDULED ITEMS:**

1. 2017-2018 Street Lighting Assessment-Public Hearing

Reviewed Yearly Cost Comparison, Copy of Public Notice, Lighting Information Sheet and a Copy of the 2017/2018 Lighting Budget.

- Hearing was opened at 5:45 p.m. and closed at 5:57 p.m.
- There being one protest vote, the Lighting Assessment 2017-2018 will remain in effect.

**CONSENT ITEMS:**

1. Consider and approve of the minutes from the September 28, 2017 regular meeting.

Motion was made by Director Miller and seconded by Director Lamboley to approve the regular meeting minutes of September 28, 2017. Motion carried.

Roll Call Vote: Ayes: P. Miller; M. Moore; D. Lamboley; H. Wiggins  
Noes: None  
Absent: S. Snodgrass  
Abstain: None

2. Consider and approve of the September 2017 financials.

Motion was made by Director Wiggins and seconded by Director Miller to approve the September 2017 Financials.

Roll Call Vote: Ayes: P. Miller; M. Moore; D. Lamboley; H. Wiggins  
Noes: None  
Absent: S. Snodgrass  
Abstain: None

3. District Operations Report:

- Grants and Loans
  - SRF Planning Grant Springfield

**MINUTES OF REGULAR MEETING – October 26, 2017**

- Springfield Planning Grant-Administrative Coastal Permit has been recorded at the County. Maggiora Bros. has received the Well Drilling permit and will schedule drilling start date.

▪ Monies Held by District

- District is holding monies that are the property of former customers. Staff is contacting current customers and will be crediting their water accounts. A list of names of the customers owed a refund will be posted on the District Website for 90 days, and will review at the beginning of 2018. There is a total of 125 customers that are owed a refund.

4. Usage Comparison Report 2013/2017: Water usage is up in Springfield. Water usage is down in all other systems.

**STAFF/COMMITTEE REPORTS:** (Informational Only)

1. Board member, Harry Wiggins has been selected as Man of the Year by the Pajaro Valley Chamber of Commerce-Congratulations!
2. Salud Para La Gente
  - Email from Dori Rose Inda CEO of Salud Para La Gente in response to Mary Baum from California State Parks.
  - Salud is waiting for a response for the grant they submitted and then determine if it will pay for the project planning costs.
  - Federal funding is in question and has gone into the federal budget delay.

**STAFF REPORTS (Action Items):**

1. 2017/2018 Lighting Assessment Budget

**NEW BUSINESS:**

1. Consider and approve of the 2017-2018 Lighting Assessment Final Budget.

Motion was made by Director Miller and seconded by Director Lamboley to approve the 2017-2018 Lighting Assessment Final Budget.

Roll Call Vote:   Ayes:           P. Miller; M. Moore; D. Lamboley; H. Wiggins  
                      Noes:           None  
                      Absent:        S. Snodgrass  
                      Abstain:       None

**OLD BUSINESS:** None

**MONTHLY EXPENDITURES REPORT FOR REVIEW**

**APPROVAL OF WARRANTS/CHECKS:**

1. General Fund 633: None
2. Operation Account: Check No. 22879 through Check No. 22902 for a total of \$ 181,419.31
3. Capital Reserve Account: None
4. Street Maintenance Account: Check No. 460 through Check No. 464 for a total of \$2,026.85
5. Pajaro Park Account: Check No. 787 through Check No. 791 for a total of \$ 4,046.14
6. COP 2010 Account: Total of \$40,344.06

**MINUTES OF REGULAR MEETING – October 26, 2017**

Motion was made by Director Lamboley, seconded by Director Wiggins to approve all accounts for the month of September 2017. Motion carried.

**CLOSED SESSION:** (Personnel Matters, Litigation)

Closed session began at 6:05 p.m. and closed at 6:08 p.m.

No final action was taken.

**NEXT BOARD MEETING:**

The next Board meeting is to be held on Thursday November 16, 2017 at 5:30 pm.

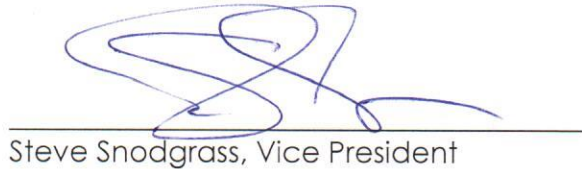
There being no further business, the regular meeting of the Pajaro/Sunny Mesa Community Services District was adjourned at 6:09 p.m. with motion made by Director Miller, seconded by Director Lamboley. Motion carried.

Respectfully submitted by:



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Michael Moore, President



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Steve Snodgrass, Vice President



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Simone Coke, Recorder