

PAJARO/SUNNY MESA
COMMUNITY SERVICES DISTRICT
 136 San Juan Road, Royal Oaks, CA 95076
 O (831) 722-1389 | Fax (831) 722-2137
www.pajarosunnymesa.com

AGENDA
 REGULAR MEETING OF THE BOARD OF DIRECTORS
 DISTRICT CONFERENCE BOARD ROOM
 136 SAN JUAN ROAD, ROYAL OAKS, CA 95076

JUNE 27, 2024
5:30 P.M.

The Pajaro/Sunny Mesa Community Services District welcomes you to its meetings regularly scheduled on the fourth Thursday of each month, and your interest and participation is encouraged and appreciated.

Contact the District office at the email address or telephone number above if you believe you require any modification or accommodation for any disability which might impair your ability to participate in the meeting.

Members of the public may join the meeting from their computers via Zoom Meeting by entering the following link: <https://us06web.zoom.us/j/87541434659?pwd=3pivqPUrJ2BvKs43ZjF4D2D6zyHEcz.1> or by calling **1 (669) 444-9171** and when prompted, enter meeting ID: **875 4143 4659#** and passcode **375000#**. A link to the Zoom Meeting may also be found on our District’s home page at www.pajarosunnymesa.com identified as “Board Meeting Zoom Link” You may submit written comments in writing either at District Office in person or by email info@pajarosunnymesa.com through and including the time of the meeting.

Documents provided to the District after the agenda has been published will be available at the District office and available for photocopying during ordinary business hours as Public Records at the cost set by resolution by the Board from time to time. This is ordinarily \$.25 per page. Documents provided to the Board for agenda items will ordinarily be placed on the District website if time permits. Otherwise, late documents will be provided to the Board at the meeting and a copy placed with the agendas available to the Public at Board meetings.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Pajaro Sunny Mesa Community Services District at (831) 722-1389 before the meeting to allow the District to make reasonable accomodations.

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER AND ROLL CALL

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

<u>ADMINISTRATIVE STAFF:</u>	General Manager Judy Vazquez-Varela _____
	Operations Manager Sergio Ochoa _____
	Bookkeeper Amy Saldate _____
	Recorder Rocio Fernandez _____
<u>DISTRICT COUNSEL:</u>	Attorney Alan Smith _____

P/SMCSD REGULAR BOARD MEETING AGENDA – June 27, 2024**3. ADDITIONS TO AGENDA [SUBDIVISION (b), CALIFORNIA GOVERNMENT CODE § 54954.2]**

The Board may act on items of business not appearing on the posted agenda if (1) three members determine that an emergency (as defined in California Government Code Section 54956.5 exists), and (2) two-thirds vote of the members present, or, if less than two-thirds of the members are present, a unanimous vote of those members present, find a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted.

4. COMMENTS FROM PUBLIC OR MEMBERS OF BOARD ON ITEMS NOT ON AGENDA

Any person may address the Board on any item not on the agenda when recognized by the Board President. Any Board member may comment on any item not on the agenda.

ACTION ITEMS**Consent Agenda**

Any person may comment on any item on the consent agenda.

1. DRAFT MINUTES OF MAY 23, 2024, REGULAR MEETING

Approval of draft minutes for Regular Meeting on 5/23/2024¹

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- (11/25) President Donald Olsen _____
- (11/25) Vice President Sanford Coplin _____
- (11/27) Secretary Paul Anderson _____
- (11/25) Assistant Secretary Clinton Miller _____
- (11/27) Treasurer Donald Chesterman _____

Old Business:**1. CONSIDERATION, DISCUSSION AND MOTION GIVING DIRECTION REGARDING PROPOSED PUBLIC WORKS ORDINANCE**

- Report from General Counsel
- Review, discussion, and direction regarding proposed draft of Purchasing Ordinance.
- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to directing Staff and General Counsel after Board review of proposed Pajaro/Sunny Mesa CSD Public Works Ordinance

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- (11/25) President Donald Olsen _____
- (11/25) Vice President Sanford Coplin _____
- (11/27) Secretary Paul Anderson _____

¹ *Robert's Rules of Order Newly Revised, 12th edition* says: "It should be noted that a member's absence from the meeting for which minutes are being approved does not prevent the member from participating in their correction or approval." 41:11. A newly elected member may vote to approve minutes for a meeting held before the member was appointed, and a member who was not present at a meeting also has the right to move approval of the minutes of that meeting.

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- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

New Business:

1. REVIEW AND MOTION TO APPROVE DRAFT FINANCIAL REPORTS FOR MAY 2024

- Financial notes
- Report from Staff

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve Draft Financial Reports for May 2024

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

2. REVIEW AND MOTION TO APPROVE JUNE PAYMENTS (CHECK LISTING)

- 1. General Fund 633: Check # _____ through check # _____ for a total of \$ _____
- 2. Operating Account: Check # _____ through check # _____ for a total of \$ _____
- 3. Reserve Acct: Check # _____ through check # _____ for a total of \$ _____
- 4. Street Maint. Acct: Check # _____ through check # _____ for a total of \$ _____
- 5. Debt Service Acct: Check # _____ through check # _____ for a total of \$ _____
- 6. COP Acct: Check # _____ through check # _____ for a total of \$ _____
- 7. Pajaro Park Acct: Check # _____ through check # _____ for a total of \$ _____

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve June payments

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

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3. MOTION APPROVING 2024-2025 PAJARO STREET LIGHTING FINAL BUDGET

- Set September 26, 2024 as the Public Hearing date per Proposition 218 requirements
- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve 2024-2025 Pajaro Street Lighting Final Budget and Public Hearing date September 26, 2024

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

- Roll Call Vote:
- o (11/25) President Donald Olsen _____
 - o (11/25) Vice President Sanford Coplin _____
 - o (11/27) Secretary Paul Anderson _____
 - o (11/25) Assistant Secretary Clinton Miller _____
 - o (11/27) Treasurer Donald Chesterman _____

4. MOTION APPROVING 2024-2025 STREET MAINTENANCE/SUBDIVISION MAINTENANCE FINAL BUDGET

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve 2024-2025 Street Maintenance/Subdivision Final Budget

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

- Roll Call Vote:
- o (11/25) President Donald Olsen _____
 - o (11/25) Vice President Sanford Coplin _____
 - o (11/27) Secretary Paul Anderson _____
 - o (11/25) Assistant Secretary Clinton Miller _____
 - o (11/27) Treasurer Donald Chesterman _____

5. MOTION APPROVING 2024-2025 PAJARO COMMUNITY PARKS/PUBLIC AREA FINAL BUDGET

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve 2024-2025 Pajaro Community Parks/Public Areas Final Budget

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

- Roll Call Vote:
- o (11/25) President Donald Olsen _____
 - o (11/25) Vice President Sanford Coplin _____
 - o (11/27) Secretary Paul Anderson _____
 - o (11/25) Assistant Secretary Clinton Miller _____
 - o (11/27) Treasurer Donald Chesterman _____

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6. MOTION APPROVING 2024-2025 PAJARO PARK FINAL BUDGET

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve 2024-2025 Pajaro Parks Final Budget

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

7. MOTION APPROVING 2024-2025 OPERATING/WATER FINAL BUDGET

- Notes to Budget
- Copy of 2024-2025 Final Budget
- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve 2024-2025 Operating/Water Final Budget

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o 11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

8. RESOLUTION NO. 06-01-24 AUTHORIZING GENERAL MANAGER TO NEGOTIATE AND EXECUTE REAL ESTATE DOCUMENTS WITH PROPERTY OWNERS REQUIRED FOR THE SPRINGFIELD WATER CONSOLIDATION PROJECT

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve Resolution No. 06-01-24 Authorizing General Manager

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o 11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

STAFF/COMMITTEE REPORTS: (INFORMATION ONLY, NO ACTION)

This part of agenda is for the Staff to report to the Board on District operations however no action is agendized and no action may be taken other than asking for an action item to be brought to the Board at a future meeting.

1. 2023 Flood Damage Report
 - Staff is preparing responses to California Governor's Office of Emergency Services (Cal OES) requests. Application status follow -up phone conference 6/27/24 at 10:00 am.
 2. Arsenic Maximum Contaminant Level Violation – Vierra Estates Water System
 - Copy of Arsenic MCL citation and compliance order
 - Copy of notice, distributed on 6/24/24
 3. Water rate increase has been approved by the Board of Directors, 8% effective July 1, 2024. Rate payers will be noticed with the June billing.
 - Copy of notice
 4. Water Conservation Program – Sunny Mesa Water System
 - Staff is providing water system information to Water Resources Engineers with GHD, to determine budget for project.
 5. Pajaro Park
 - Pajaro Park got broken into. The Kubota was stolen, and the 2008 Chevy truck was damaged during the process. Police report was filed on June 5, 2024.
 6. DeLany Water Company – Consolidation Study
 - Copy of kickoff meeting notes
 7. District Operations Report
 8. Usage Comparison Report 2023/2024
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CLOSED SESSION:

A. Potential Litigation 54956.9

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: One Potential Case (In addition to the information noticed above, the agency may be required to provide additional information on the agenda or in an oral statement prior to the closed session pursuant to subparagraphs (B) to (E), inclusive, of paragraph (3) of subdivision (b) of Section 54956.9.)

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MOTION TO ADJOURN

Next Board meeting date: July 25, 2024

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

Adjournment Time: _____ p.m.

MINUTES

The regular meeting of the Pajaro/Sunny Mesa Community Services District Board of Directors was called to order at 5:30 pm on May 23, 2024.

ROLL CALL:

President Donald Olsen
Vice President Sanford Coplin
Secretary Paul Anderson
Assistant Secretary Clinton Miller
Treasurer Donald Chesterman

ADMINISTRATIVE STAFF:

General Manager Judy Vazquez-Varela
Operations Manager Sergio Ochoa
Bookkeeper Amy Saldate
Recorder Rocio Fernandez

ABSENT DIRECTOR(S) & STAFF:

None

DISTRICT COUNSEL:

Alan Smith

ADDITION(S) TO AGENDA: None

PUBLIC IN ATTENDANCE: Marilyn Vierra, Supervisor Church Office Chief of Staff

PUBLIC COMMENTS: None

Action Items

1. Consider and approve the Minutes of the April 25, 2024, Regular Board Meeting

The motion was made by Director Coplin and seconded by Director Miller to approve the Regular Board Meeting Minutes of April 25, 2024. Motion carried.

Roll Call Vote: Ayes: D. Olsen; S. Coplin; C. Miller; D. Chesterman
 Noes: None
 Absent: None
 Abstain: P. Anderson

OLD BUSINESS:

None

NEW BUSINESS: (Action Items)

1. Review and consider approving financial reports for April 2024

Bookkeeper Saldate reported to the Board of Directors that the Water Revenue in April was 97 percent of the budget projection. The District saw an increase in the Administrative Fees budget due to the property tax and assessment fees to Monterey County. Also, the Worker's Comp. Insurance and Computer Software budget experienced an increase due to the final payment for the fiscal year and annual renewal. Other Income had an increase due to

MINUTES OF REGULAR BOARD MEETING – May 23, 2024

lighting, Admin, Audit/Bookkeeping, Legal Reimbursement for annual lighting assessment related expenses. April's Total Income was more than Total Expenses by \$78,958. April's Cash was less than March's Cash by \$26,076. April cash on hand was \$1,167,245.

Bookkeeper Saldate informed the Board that the Net Income for April was \$78,958 mainly because of the low expenses and the lighting reimbursement was collected.

A motion was made by Director Miller and seconded by Director Coplin to approve the financial reports for April 2024. Motion carried.

Roll Call Vote: Ayes: D. Olsen; S. Coplin; P. Anderson C. Miller; D. Chesterman
 Noes: None
 Absent: None
 Abstain: None

MONTHLY EXPENDITURES REPORT FOR REVIEW

APPROVAL OF PAYMENTS:

2. Review and consider approving May 2024 payments

- 1. General Fund 633: Total of \$0.00
- 2. Operating Account: Check No. 25816 through Check No. 25840 totaling \$171,710.26
- 3. Reserve Account: Total of \$412.50
- 4. Street Maintenance Account: Check No. 574 through Check No. 577 totaling \$4,235.45
- 5. Pajaro Park Account: Total of \$1,644.04
- 6. COP 2010 Account: Total of \$0.00
- 7. Debt Service Reserve Account: Total of \$0.00

A motion was made by Director Anderson and seconded by Director Chesterman to approve the May 2024 payments. Motion carried.

Roll Call Vote: Ayes: D. Olsen; S. Coplin; P. Anderson C. Miller; D. Chesterman
 Noes: None
 Absent: None
 Abstain: None

3. 2024-2025 Pajaro Street Lighting Preliminary Comparison Budget to Previous Year

The 2024-2025 Budget is \$48,750 total increase to the Parcel Assessment of \$7,650 due to the increasing PG&E rates and five percent increase to Maintenance and Administration, based on the approved compensation schedule.

MINUTES OF REGULAR BOARD MEETING – May 23, 2024

A motion was made by Director Coplin and seconded by Director Miller to approve the 2024-2025 Pajaro Street Lighting Preliminary Comparison Budget and publication. Motion carried.

Roll Call Vote: Ayes: D. Olsen; S. Coplin; P. Anderson C. Miller; D. Chesterman
 Noes: None
 Absent: None
 Abstain: None

4. 2024-2025 Street Maintenance/Subdivision Maintenance Preliminary Budget

The 2024-2025 Budget is \$64,300 no change to the Budget this year.

A motion was made by Director Miller and seconded by Director Chesterman to approve the 2024-2025 Street Maintenance/Subdivision Maintenance Preliminary Budget and publication. Motion carried.

Roll Call Vote: Ayes: D. Olsen; S. Coplin; P. Anderson C. Miller; D. Chesterman
 Noes: None
 Absent: None
 Abstain: None

5. 2024-2025 Pajaro Community Parks/Public Area Preliminary Comparison budget to Previous Fiscal Year

The 2024-2025 Budget is \$25,000 with an increase of five percent in labor expenses based on the approved compensation schedule and a surplus of \$4,290 to be transferred to the Operating Account.

A motion was made by Director Anderson and seconded by Director Chesterman to approve the 2024-2025 Pajaro Community Parks/Public Area Preliminary Comparison budget and publication. Motion carried.

Roll Call Vote: Ayes: D. Olsen; S. Coplin; P. Anderson C. Miller; D. Chesterman
 Noes: None
 Absent: None
 Abstain: None

6. 2024-2025 Pajaro Park Preliminary Comparison Budget to Previous Fiscal Year

The 2024-2025 Budget is \$90,000. Projected revenue is \$59,000 from Monterey County, \$6,000 from Board of Directors Stipend, and \$25,000 (next four years) from Rio vista Farms, totaling \$90,000. Park Labor Accounts increased by five percent based on the approved compensation schedule and Operating Cost Accounts increased by \$370. This year to begin a Reserve Account of \$22,175.

A motion was made by Director Chesterman and seconded by Director Miller to approve the 2024-2025 Pajaro Park Preliminary Comparison Budget and publication. Motion carried.

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Roll Call Vote: Ayes: D. Olsen; S. Coplin; P. Anderson C. Miller; D. Chesterman
 Noes: None
 Absent: None
 Abstain: None

7. Capital Improvement Plan-10 Year Look-Ahead

Staff Report included the pending 2023 Flood damage Repair and Replacement of the Motor Controls Pannels at Pajaro and Sunny Mesa Well Sites, the Manzanita Well pump replacement (Normco Water System), Blackie Road #18 replacement of a hydropneumatics tank and booster pump, and the Langley/Valle Pacifico electrical panel replacement.

The Annual Reserve target is \$250,000, Staff explained that the new target was mistakenly not carried over to the Capital Reserve and Expenses spreadsheet.

A motion was made by Director Coplin and seconded by Director Chesterman to approve the Capital Improvement Plan 10-year look ahead and the 2024-2025 work plan. Motion carried.

Roll Call Vote: Ayes: D. Olsen; S. Coplin; P. Anderson C. Miller; D. Chesterman
 Noes: None
 Absent: None
 Abstain: None

8. 2024-2025 Operating/Water Preliminary Comparison Budget to Previous Fiscal Year

Staff reported the notes to the budget and noted two columns one for an eight and a four percent increase to Water Rate Revenue, side by side comparison. General Manager Vazquez-Varela also noted that the Capital Reserve was mistakenly not updated to the new target reserve of \$250,000. changing the Operating Reserve in the eight percent column to \$306,322 and \$198,642 to the four percent.

A motion was made by Director Miller and seconded by Director Anderson to approve the 2024-2025 Operating/Water Preliminary Comparison Budget and publication. Motion carried.

Roll Call Vote: Ayes: D. Olsen; S. Coplin; P. Anderson C. Miller; D. Chesterman
 Noes: None
 Absent: None
 Abstain: None

9. Proposed Water Rate Increase

Although Staff recommended the 4 percent increase due to Board's concern with the Pajaro community, Staff stated that an eight percent increase would keep the District on track.

Director Coplin is concerned that FEMA has not reimbursed the District for flood losses and stated that although he had mentioned that he did not want to increase water rates, he

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recognized that an eight percent increase is necessary. Director Anderson agreed with him in stating that the District needs the eight percent increase to stay solvent, and Director Miller believes an eight-percent increase is important for District's vitality.

Director Chesterman recommended a rate increase of four percent.

A motion was made by Director Coplin and seconded by Director Anderson to approve an eight percent Water Rate increase for fiscal year 2024-2025 starting July 1st, 2024. Motion carried.

Roll Call Vote:	Ayes:	D. Olsen; S. Coplin; P. Anderson C. Miller
	Noes:	D. Chesterman
	Absent:	None
	Abstain:	None

10. Noland, Hamerly, Etienne & Hoss Attorney Engagement Agreement

District Counsel Smith informed the Board that Attorney Quinn would not be available to attend the Board meetings until January 2025 and will begin reviewing agendas starting July 2024.

A motion was made by Director Miller and seconded by Director Anderson to approve the Attorney Engagement Agreement. Motion carried.

Roll Call Vote:	Ayes:	D. Olsen; S. Coplin; P. Anderson C. Miller; D. Chesterman
	Noes:	None
	Absent:	None
	Abstain:	None

11. Consideration, Discussion and Motion Giving Direction Regarding Proposed Public Works Ordinance

District Counsel Smith explained to the Directors that the State law and Special District law requires the District to have a Purchasing and Public Works Ordinance. He provided a draft for the Board to consider.

A motion was made by Director Coplin and seconded by Director Miller to direct Staff and General Counsel after Board review of proposed Pajaro/Sunny Mesa CSD Public Works Ordinance, and to be brought back for first reading. Motion carried.

Roll Call Vote:	Ayes:	D. Olsen; S. Coplin; P. Anderson C. Miller; D. Chesterman
	Noes:	None
	Absent:	None
	Abstain:	None

STAFF/COMMITTEE REPORTS: (Informational Only)

1. 2023 Flood Damage Report

- Staff is preparing responses to California Governor's Office of Emergency Services (Cal OES).

MINUTES OF REGULAR BOARD MEETING – May 23, 2024

2. Citation and compliance order received from State Water Boards
 - Pajaro and Sunny Mesa Water Systems received a compliance order due to failure to test all backflow preventers annually for 2023. General Manger Vazquez-Varela plans to petition for a reconsideration since staff focus in 2023 was flood recovery and expects State Water Boards to accept plan for 2024 testing prioritization of the two water systems.
3. Water Conservation Program
 - Springfield Water System home toilet and shower head replacement project has been completed, replacing 6 shower heads, 19 toilets, and 7 leaks were repaired at no cost to the water customers.
 - Staff attended the kickoff meeting on April 29, 2024, to begin the same project in the Sunny Mesa Water System to also include meter replacement.
4. Blackie Road #18 Water System Easement Inquiry
 - The new property owner is inquiring about the well site located on his property, District Counsel provided a Monterey County recorded map locating the easement dedicated to water appurtenances.
5. District Operations Report

Springfield

- The staging area agreement was drafted by UC Davis Staff and has provided it to North Monterey County School District for their review, to be considered at their next Board meeting. Monterey County LPA has approved the conditions of compliance for the Coastal Development permit. The Constructing Funding application is complete and under review by the State, this is usually a six-month period, funding should be awarded by November. Staff and MNS Engineers will begin the bidding procedure and award the project to lowest responsible bidder, pending notice to proceed until funding agreement is executed.

Pajaro Park

- In communication with Marilyn Vierra, Chief of Staff Supervisor Church, Monterey County will contribute \$59,000 per year to the Pajaro Park, until the Parks Master Plan is complete.

Multi Community Bottled Water Project

- January and February's 2024 reimbursement were received this month totaling \$20,622.

ACWA JPIA 2023 Wellness Grant

- District Staff met on May 9, 2024, at 10 am for an informational presentation from the Blue Zones Project representative. Grant funds awarded were spent on gift cards to sporting goods stores that were distributed to the employees as prizes.

LIHWAP

MINUTES OF REGULAR BOARD MEETING – May 23, 2024

- The District received \$74,512. The District received a final disbursement of \$17,047 of which \$991 will be returned due to closed accounts. The final amount of \$16,056 will benefit 81 customers.

Pajaro Long-term Recovery

- Recovery assistance program has ended. Staff applied and may be eligible to receive \$85,000 for recovery assistance and \$15,000 for beautification. A total of 90 applications were received for the Small Business Assistance Program.

Current Water System Repairs

Blackie Road #18 WS:

Langley/Valle Pacifico WS:

Moss Landing Harbor WS:

- Operations Manager Ochoa reported that the Variable Frequency Drive for booster pump #3 failed, Electrician is to repair.

Normco WS:

Pajaro WS:

Springfield Road WS:

- Main line leak was repaired by contractor and staff on April 30, 2024.
- On May 5, 2024, the well pump and motor were replaced by contractor.

Sunny Mesa WS:

Vega Road #01 WS:

- On April 26, 2024, a customer hit a two-inch water main line, it was repaired by staff on the same day.

Vierra Estates WS:

- Sala Brothers provided three loads of hauled water to Arrowhead storage tanks and one into the Matterhorn storage tanks due to a six-inch water mainline leak on Vierra Canyon Road. The leak was repaired by the contractor on May 8, 2024.

6. Usage Comparison Report 2023/2024-April

- Usage is up in three systems Pajaro, Sunny Mesa and Vierra Estates. District wide we saw a 13.8 percent increase in usage compared to this month last year.

CLOSED SESSION: None**NEXT BOARD MEETING:**

The next Regular Board Meeting is to be held on Thursday June 27, 2024, at 5:30 pm at the District Office.

There being no further business, the Regular Board Meeting of the Pajaro/Sunny Mesa Community Services District was adjourned at 7:05 pm with motion made by Director Chesterman seconded by Director Miller. Motion carried.

Respectfully submitted by:

MINUTES OF REGULAR BOARD MEETING – May 23, 2024

Donald Olsen, President

Sanford Coplin, Vice President

Rocio Fernandez, Recorder

Proposed Draft PSMCSD Public Works Ordinance

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##.01 Purpose.

This chapter is enacted for the purpose of implementing the Uniform Public Construction Cost Accounting Act (Public Contracts Sections 22000 et seq.) and to provide for bidding procedures in undertaking public works.

##.02 Bid limitations.

The following bid limitations shall apply:

- (a) If the project expense is the same or less than the amount specified in subdivision (a) of California Public Contract Code § [22032](#), it may be performed by District employees by force account, by negotiated contract, or by purchase order;
- (b) Public projects of less than the amount set forth in subdivision (b) of California Public Contract Code Section [22032](#) to be let to contract by informal procedure as set forth in this chapter and promulgated by the State Controller; and

- (c) Public projects exceeding the amount set forth in subdivision (b) of California Public Contract Code Section [22032](#), except as otherwise provided by State legislation, the project shall be let to contract by the formal bidding procedure of this ordinance.

##.03 Informal bidding.

Public works projects of an estimated value less than the amount set forth in subdivision (c) of California Public Contract Code Section [22032](#), may be awarded by the General Manager as follows:

- (a) Minimum Number of Bids. The award of bids, whenever possible, shall be based on at least three (3) bids and shall be awarded to the lowest responsible bidder.
- (b) Notices Inviting Bids: Contractors. The General Manager shall solicit bids by written requests to contractors licensed and experienced for the type of public work to be performed.
- (c) The General Manager shall maintain a list of qualified contractors, identified according to categories of work. The minimum criteria for the development and maintenance of the contractors' lists shall be determined by the California Uniform Construction Cost Accounting Commission (CUCCAC). All qualified contractors on the list for the category of work to be performed and/or all construction trade journals specified by the CUCCAC shall be mailed a notice inviting informal bids, unless the product or service is proprietary. All mailings of notices to such qualified contractors and construction trade journals shall be completed not less than ten (10) calendar days before the bids are due to be opened and awarded.
- (d) Notices Inviting Bids: Forms. The notice inviting informal bids shall be uniform and shall describe the project in general terms, describe how to obtain more detailed information concerning the project, and state the time and place for the submission of bids.
- (d) Written Bids. Sealed written bids to be opened at the time specified shall be submitted to the General Manager who shall keep a record of all informal bids for a period of one year after the submission of the bids or the awarding of the contract. Such record, while so kept, shall be opened to public inspection.
- (e) Award of Bids. The award of bids shall be made to the lowest responsible bidder, and the General Manager is authorized to execute the construction contract provided the bid does not exceed the budgeted amount for the project and the contractor has posted the required bonds and insurance as established by resolution by the Board of Directors for all informal bids. If the lowest responsible bid exceeds the budgeted amount for the project, the General Manager shall obtain authority by resolution of the Board of Directors to award the bid, together with the additional budget allocation. The General Manager shall report to the Board of Directors the results of the bidding procedure.
- (f) Award of Bids: All bids exceeding the amount set forth in subdivision (b) of California Public Contract Code Section [22032](#). If all bids received exceed the amount set forth in subdivision (b) of California Public Contract Code Section [22032](#), the Board of Directors

may by adoption of a resolution by a four-fifths (4/5) vote, award the contract, up to the highest amount set forth in subdivision (f) of California Public Contract Code Section [22034](#), to the lowest responsible bidder, if it determines the cost estimate of the project was reasonable.

##.04 Maintenance of contractors' lists.

During November of each year, the General Manager shall mail a written notice to all construction trade journals designated by the CUCCAC, inviting all licensed contractors to submit the names of their firms to the General Manager for inclusion on the list of qualified bidders for the following calendar year according to category. The notice shall require that the contractor provide the name and address to which a notice to contractors or proposal should be mailed, a telephone number at which the contractor may be reached, the type or category of work in which the contractor is interested and currently licensed to do, together with the class of the contractor's license or licenses held and the contractor's license number or numbers. The General Manager shall create a new contractors' list starting January 1 of each year which shall include at a minimum all contractors who submitted one or more valid bids to the District during the preceding calendar year and all contractors who have properly provided the General Manager with the information required to be added to the list. A contractor may be added to the list at any time by providing the required information.

##.05 Public projects included.

The following public projects may be performed under the [Uniform Public Construction Cost Accounting Act](#):

- (a) Construction, reconstruction, erection, alteration, renovation, improvement, demolition, and repair work involving any publicly owned, leased, or operated facility or within any public street, land, or property; and
- (b) Painting or repainting any publicly owned, leased, or operated facility.

##06 Public projects excluded.

The following public projects shall be excluded under the [Uniform Public Construction Cost Accounting Act](#):

- (a) Routine, recurring, and usual work for the preservation or protection of any publicly owned or publicly operated facility for its intended purposes;
- (b) Minor re-painting;
- (c) Resurfacing of streets and highways at less than one inch;
- (d) Landscape maintenance, including mowing, watering, trimming, pruning, planting, replacement of plants, and servicing of irrigation and sprinkler systems; and
- (e) Work performed to keep, operate, and maintain publicly owned buildings and facilities.

##.07 Rejection of or no informal bids.

- (a) The District reserves the right to reject any and all bids presented. If, after the first invitation for informal bids, all bids are rejected, the General Manager shall have the option, after reevaluating the project cost estimates, to do one of the following:
 - (1) Abandon the project or re-advertise for bids in the manner described in this chapter;
 - (2) By adoption of a resolution by a four-fifths (4/5) majority of the Board of Directors, declare that the project can be performed more economically by District employees, and the District may then have the project constructed by force account.
- (b) If no bids are received, the project may be performed by District employees by force account or the General Manager may re-advertise for bids in the manner described in this chapter.

##.08 Formal bidding.

Formal bidding of an estimated value in an amount exceeding the amount set forth in subdivision (b) of California Public Contract Code Section [22032](#) shall be made as follows:

- (a) Authorization to Call for Bids. The Board of Directors shall adopt by resolution the plans, specifications, and working details for all public projects subject to formal bidding.
- (b) Notices Inviting Bids. The General Manager shall solicit bids by written requests to prospective contractors. The notice inviting formal bids shall state the time and place for receiving and opening sealed bids and distinctly describe the project. The notice shall be published at least fourteen (14) calendar days before the date of opening in a newspaper of general circulation printed and published in the District. The notice inviting bids shall also be mailed to all construction trade journals specified by the CUCCAC. The notice shall be mailed at least fifteen (15) calendar days before the date of opening the bids.
- (c) Written Bids. All bids shall be accompanied by either a certified or cashier's check or a bidder's bond, executed by a corporate surety authorized to engage in such business in the State, made payable to the District. Such security shall be in an amount not less than that specified in the notice inviting bids or in the specifications referred to therein or, if no amount is so specified, then in an amount not less than ten (10%) percent of the aggregate amount of the bid. If the successful bidder neglects or refuses to enter into the contract within the time specified in the notice inviting bids or specifications referred to therein, the amount of the bidder's security may be declared forfeited to the District and may be collected and paid into its District's Treasury, and all bonds so forfeited shall be prosecuted in the amount thereof collected and paid into the Treasury. The bid shall also be accompanied by a certificate of insurance or endorsement, together with any and all bonds required by resolution of the Board of Directors.

- (d) Award of Bids. All bids shall be sealed and be filed with the General Manager no later than the opening time specified in the notice inviting bids. The General Manager shall receive and be the custodian of such bids and keep the bids confidential until they are opened and declared. All bids shall be publicly opened and declared at the time and at the place fixed in the notice inviting bids. The bids shall be tabulated and analyzed by the General Manager who shall submit them, together with recommendations thereon, to the General Manager. The General Manager shall review the bids and submit them to the Board of Directors with appropriate recommendations at the next regular Board of Directors meeting. The Board of Directors shall have the right to waive any informality or minor irregularity in a bid. The Board of Directors may award the bid to the lowest responsible bidder by the adoption of a resolution.

##.09 Rejection of or no formal bids.

- (a) The District reserves the right to reject any and all bids presented. If, after the first invitation for formal bids, all bids are rejected, the Board of Directors shall have the option, after reevaluating the project cost estimates, to do one of the following:
- (1) Abandon the project or readvertise for bids in the manner described in this chapter;
 - (2) By adoption of a resolution by a four-fifths (4/5) majority of the Board of Directors, declare that the project can be performed more economically by District employees, and the District may then have the project constructed by force amount.
- (b) If no bids are received, the Board of Directors shall have the option to do one of the following:
- (1) Have the project performed by District employees by force account after the adoption of a resolution by at least five (5) affirmative votes;
 - (2) Use the informal bidding procedures set forth in this chapter without further complying with this chapter; or
 - (3) Abandon the project or re-advertise for bids in the manner described in this chapter.

##.10 Tie bids.

If two (2) or more bids received are for the same total amount and the lowest, unit price, quality, and service being equal, the Board of Directors may accept the bid it chooses.

##.11 Performance bonds.

The Board of Directors shall have the authority to require a performance bond or labor and material bond in such amount as the Board of Directors shall establish by resolution to protect the best interests of the District before entering into a contract. If the Board of

Directors requires a performance bond, the form and amount of the bond shall be described in the notice inviting bids.

FINANCIAL NOTES -MAY 2024

Account No:	Account Name:	Increase / Decrease	Description
Income:			
4001-4015	Total Income	-	Water Revenue: 97% of budget projection
Expenses: Indirect			
5090	Other Employee Expense	+	Uniform and safety vest order for operators
5165	Computer Software	+	Annual renewal for QuickBooks Software
5260	Accounting & Bookkeeping	+	Final billing for 2023 Audit services
6577	COP Debt Service- Interest	+	US Bank: Biannual payment for 2015 Water Revenue Bonds
Expenses: Direct			
5325	Permits	+	Monterey County Health Dept: Health permits for County regulated water systems
Other Income:			
4115	Testing Fees	+	Backflow Assembly Testing: 7 customers billed for District services
4305	Miscellaneous Revenue	-	ACWA/JPIA Wellness Grant: Funds received were used for Staff Wellness Meeting on May 9th

Income & Cash Summary

Total Income	Total Expense	Difference
\$227,939.05	\$213,161.90	\$14,777.15
April Cash	May Cash	Difference
\$1,167,245.40	\$1,218,302.50	\$51,057.10

June 20, 2024

Balance Sheet

Accrual Basis

As of May 31, 2024

	May 31, 24
ASSETS	
Current Assets	
Checking/Savings	
1001 · SCCB - Operating Account	666,175.36
1002 · SCCB Reserve Account	552,127.14
1003 · SCCB - Sick Leave Account	5,501.02
1004 · SCCB - Street Maint Acct	284,124.20
1006 · SCCB-GF 633	96,800.81
1007 · SCCB - Debt Service Reserve	80,017.67
1032 · SCCB-COP Acct	146,118.72
1036 · PSM Pajaro Park Acct	155,485.69
1050 · Cash in County Treasury - DS	47,255.34
1051 · Cash in County Treasury - GF	214,981.08
1052 · US Bank 2021 Gen. Bond -8000	2,343.82
1054 · US Bank 2021 Gen. Bond -8002	314,011.55
1055 · US Bank 2021 Gen. Bond -8003	11.13
1056 · US Bank 2021 Gen. Bond -8004	9.19
1057 · US Bank 2021 Gen. Bond -8005	94,864.74
1066 · US Bank Vega 2303	157,517.93
1068 · US Bank Vega 2301	72.61
1069 · US Bank Vega-2302	578.83
1095 · US Bank Wtr Bond-Res 2204	148,456.29
2201 · US Bank-2015 Wtr Rfd Bd 2201	10,913.22
Total Checking/Savings	2,977,366.34
Accounts Receivable	
1110 · Invoice Accounts Recv	2,127.10
1231 · Grants Receivable-A/R	20,056.91
Total Accounts Receivable	22,184.01
Other Current Assets	
1080 · Petty Cash	400.00
1100 · Water Customer Accounts Recv	239,664.66
1101 · Allowance for Doubtful Accounts	-8,630.02
1115 · Prepaid Expenses	1.31
1153 · Receivable from Monterey County	860.00
1251 · Assess. Rec. - Lighting	3,090.14
1252 · Assessments Rec. - Street Maint	9,732.00
1253 · Assessments Rec. - Water bond	122,000.00
1253.1 · Assess Rec - Water Bond - Count	2,275.43
1254 · Advanced Pay - Spec. Asses - WB	-16,561.65
Total Other Current Assets	352,831.87
Total Current Assets	3,352,382.22
Fixed Assets	
1084 · CIP-Springfield/Struve	18,967.36
1500 · Land	139,676.30
1510 · Land Improve (Non-office)	314,656.67
1520 · Land Improve (Office)	66,721.46
1521 · A/D - Land Impr (Off)	-110,377.40
1522 · Land - Parks	248,000.00
1530 · Wells	162,488.25
1540 · Pumping Plant Bldg	191,044.92
1541 · A/D - Pumping Plant Bldg	-191,045.00
1550 · District Office Building	163,247.47
1551 · A/D - District Office Building	-136,819.73
1555 · Office Equipment/Furniture	36,030.86
1556 · A/D - Office Equip/Furniture	-30,572.90
1557 · Equipment - Lighting	8,980.18
1559 · A/D - Lighting and Parks	-8,980.18
1560 · Electric Power to Sheds	2,598.59
1561 · A/D - Electric Power to Sheds	-2,599.00
1570 · Equipment - Pumping Plant	515,504.21
1571 · A/D - Equipment - Pumping Plant	-479,329.87
1580 · Distribution Mains [P]	1,487,948.01

June 20, 2024

Balance Sheet

Accrual Basis

As of May 31, 2024

	May 31, 24
1581 · A/D - Distribution Mains	-1,196,485.68
1590 · Meters	90,114.13
1591 · A/D - Meters	-87,564.11
1600 · Hydrants	7,422.43
1601 · A/D - Hydrants	-5,297.72
1610 · Automotive Equipment	229,909.12
1611 · A/D - Automotive Equipment	-220,727.31
1620 · Utility Trans/Distr Plant	115,702.65
1621 · A/D - Utility T&D Plant	-104,318.77
1622 · A/D - Moss Landing	-219,829.31
1630 · Utility Plant	107,992.45
1631 · A/D - Utility Plant	-107,992.00
1640 · Source of Supply Plant	54,616.59
1641 · A/D - Source of Supply Plant	-26,164.73
1650 · Trans & Distr Plant	248,292.08
1651 · A/D - Trans & Distr Plant	-155,067.30
1670 · Small Tools/Equipment	10,773.67
1671 · A/D - Small Tools/Equipment	-11,354.51
1680 · ALCO Water Project	155,809.38
1681 · A/D - ALCO Water Project	-132,439.45
1804 · CIP-Springfield	400,577.84
1805 · CIP-Vega Imprvmtnt Project	4,599,594.33
1805.1 · A/D - Vega	-3,116,224.90
1806 · Moss Landing Bridge Project	251,233.09
1807 · CIP-Langley/VP	358,118.61
1807.1 · A/D - Langley/VP	-133,092.74
1808 · CIP-Normco	587,633.30
1808.1 · A/D - Normco Tank	-222,702.73
1811 · CIP-Vierra Estate	313,402.88
1811.1 · A/D - Vierra Estates	-162,998.72
1812 · CIP-Moss Landing Water System	594,222.45
1812.1 · A/D - Moss Landing Water	-228,385.55
1814 · CIP-Pajaro	2,314,636.55
1814.1 · A/D- Pajaro	-465,932.00
1816 · Land - Pajaro Park	781,632.00
1817 · Improvements - Pajaro Park	4,717,110.00
1817.1 · A/D - Improvements -Pajaro Park	-1,911,297.63
1818 · Buildings - Pajaro Park	796,400.00
1818.1 · A/D - Buildings-Pajaro Park	-263,156.26
1819 · Equipment - Pajaro Park	43,381.00
1819.1 · A/D - Equipment-Pajaro Park	-40,488.89
1820 · Normco Treatment Facility	127,374.00
1820.1 · A/D-Normco Treatment Facility	-125,153.85
1821 · CIP-Sunny Mesa	232,246.45
1821.1 · A/D-Sunny Mesa	-166,957.00
1822 · CIP-Vega	124,106.80
1822.1 · A/D-Vega	-20,020.00
1823 · CIP-Blackie	71,557.55
1823.1 · A/D-Blackie	-9,925.00
1824 · CIP- Generator Project	68,489.00
1825 · Spare Equip not yet in Service	10,039.00
Total Fixed Assets	10,674,951.39
Other Assets	
1120 · Due From Gen Fund	0.66
1141 · Due From SC Grant Acct	100.00
1151 · Due from Maint Account	157.19
1220 · Spl Asmnt Revc-Long Term	3,203,515.72
1950 · Deferred amount on refunding	56,573.60
1951 · Deferred Amt of Ref-Vega Bds15	70,012.09
Total Other Assets	3,330,359.26
TOTAL ASSETS	17,357,692.87
LIABILITIES & EQUITY	
Liabilities	

June 20, 2024

Balance Sheet

Accrual Basis

As of May 31, 2024

	May 31, 24
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	82,164.18
Total Accounts Payable	82,164.18
Credit Cards	
2900 · Wells Fargo- 9540	-44.40
2905 · Wells Fargo- 6918	-8.86
2910 · Eian	1,053.31
Total Credit Cards	1,000.05
Other Current Liabilities	
2005 · Accrued Liabilities	70,261.00
2050 · Accrued Payroll	17,108.04
2100 · Payroll Tax Liabilities	2,658.42
2110 · Direct Deposit Liabilities	0.01
2121 · Customer Security Deposits	17,728.70
2122 · Future Water Conn. Deposits	36,600.00
2123 · Hydrant Meter Deposits	22,550.00
2225 · Accrued Vacation Liability	35,841.11
2230 · Accrued Sick Leave Liability	40,779.28
2263 · 457b EE Plan Payable	5,839.37
2264 · Employee Insurance Payable	-1,445.05
2265 · EE Aflac Insurance Payable	1,299.50
2320 · Due to 64 Original Sewer Accts	29,169.90
2324 · Payable to Customers	2,347.79
2325 · Payable to P.V.W.M.A.	14,825.07
Total Other Current Liabilities	295,563.14
Total Current Liabilities	378,727.37
Long Term Liabilities	
2256 · Vehicle Loan Payable	10,534.43
2257 · Reorganization Loan	115,000.00
2350 · Bonds Payable - Water Bond	85,000.00
2355 · Bonds Payable- 2021 Gen. Bond	1,575,000.00
2360 · Bonds Payable-2015 COP Wtr Rf	1,660,000.00
2361 · Bonds Payable-2015 Vega Wtr Rf	3,017,599.67
2400 · Unamortized Discount on 2015	-26,433.01
2401 · Unamortized Discount-2015 Vega	-10,306.72
2402 · 2021 Gen. Bond Premium	40,695.80
Total Long Term Liabilities	6,467,090.17
Total Liabilities	6,845,817.54
Equity	
3000 · Fund Balance	219,540.85
3001 · Restricted-Street Maintenance	205,038.80
3040 · Contributed Capital	248,000.00
3045 · Restricted for Debt Service	4,575,060.23
3050 · Retained Earnings	4,105,701.57
Net Income	1,158,533.88
Total Equity	10,511,875.33
TOTAL LIABILITIES & EQUITY	17,357,692.87

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Pajaro/Sunny Mesa Community Services District

Profit & Loss

May 2024

June 20, 2024

Accrual Basis

	May 24
Ordinary Income/Expense	
Income	
4001 · Route 1 - Pajaro	25,840.18
4002 · Route 2 - Pajaro	30,765.98
4003 · Route 3 - Commercial	30,211.20
4004 · Route 4 - Trailer Park	1,577.06
4005 · Route 5 - San Juan Rd Apts	0.00
4006 · Route 6 - Sunny Mesa	14,873.92
4007 · Route 7 - CSA 73	16,908.33
4008 · Route 8 - Vega	16,910.83
4010 · Route 10 -Springfield	850.00
4011 · Route 11 - Moss Landing	29,660.35
4012 · Route 12 - Blackle Road	4,751.53
4013 · Route 13 - Normco	36,066.51
4014 · Route 14 - Vierra	6,411.40
4015 · Route 15 - Langley/VP	3,959.86
Total Income	218,787.15
Gross Profit	218,787.15
Expense	
INDIRECT	
5000 · Salaries and Wages	74,503.82
5005 · Administrative Fees	522.52
5030 · Payroll Tax Expense	1,569.57
5050 · Employee Health Insurance	16,131.37
5070 · Employee Retirement	15,065.61
5090 · Other Employee Expense	846.33
5130 · Utilities - Office	386.24
5140 · Building Repair & Maint	557.65
5145 · District Wide Repair & Maint	316.09
5150 · Garbage Service	426.40
5160 · Office Equip Rental	668.21
5165 · Computer Software	2,965.48
5170 · Office Equipment Repair & Maint	19.74
5240 · Office Supplies	76.63
5245 · Postage	1,000.00
5256 · Interest Exp-Financed Items	49.60
5260 · Accounting & Bookkeeping	4,500.00
5280 · Conferences, Meetings, Seminars	15.99
5330 · Telephone	1,012.54
5340 · Burglar Alarm Monitoring	84.00
5370 · Fuel - Trucks	3,408.28
5391 · Credit Card Transaction Fees	37.45
5400 · Miscellaneous Expense	1.00
5XXX · Indirect Allocation	0.00
6577 · COP Debt Service - Interest	35,562.50
Total INDIRECT	159,727.02
5190 · Water Testing- Labs	2,116.20
5220 · Water System - Repair & Maint	9,916.29
5225 · Street Maintenance	624.90
5230 · Park - Repair & Maint	241.76
5231 · Pajaro Park Expense	1,976.96
5310 · Utilities - Well Site	17,760.24
5315 · Utilities - Street Lighting	2,876.85
5325 · Permits	22,291.00
5392 · Returned Online Payment Fee	35.00
5427 · Improvement Project-Springfield	1,430.60
Total Expense	218,996.82
Net Ordinary Income	-209.67
Other Income/Expense	
Other Income	
4100 · Late Payment Penalties	470.54

Profit & Loss

May 2024

	May 24
4110 · Hydrant Sales	237.10
4115 · Testing Fees	1,890.00
4210 · Vega Bond Assessments	8,780.03
4280 · Pro-Rata Tax Collection Share	75.78
4285 · P.V.W.M.A. Collection Fee	2,584.09
4305 · Miscellaneous Revenue	-360.00
4350 · Interest Revenue	2,979.02
5424 · Springfld Bottled Wtr Gr Reimb	494.76
	<hr/>
Total Other Income	17,151.32
	<hr/>
Net Other Income	17,151.32
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Net Income	16,941.65

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance- Water Enterprise
 May 2024

	May 24	Budget	% of Budget	Jul '23 - May 24	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
4001 · Route 1 - Pajaro	25,840.18	29,083.33	88.8%	278,174.38	319,916.67	87.0%	349,000.00
4002 · Route 2 - Pajaro	30,765.98	28,583.33	107.6%	322,488.77	314,416.67	102.6%	343,000.00
4003 · Route 3 - Commercial	30,211.20	29,083.33	103.9%	293,818.20	319,916.67	91.8%	349,000.00
4004 · Route 4 - Trailer Park	1,577.06	1,500.00	105.1%	17,372.14	16,500.00	105.3%	18,000.00
4005 · Route 5 - San Juan Rd Apts	0.00	1,250.00	0.0%	6,645.06	13,750.00	48.3%	15,000.00
4006 · Route 6 - Sunny Mesa	14,873.92	15,083.33	98.6%	166,495.27	165,916.67	100.3%	181,000.00
4007 · Route 7 - CSA 73	16,908.33	17,083.33	99.0%	188,553.38	187,916.67	100.3%	205,000.00
4008 · Route 8 - Vega	16,910.83	17,750.00	95.3%	188,393.28	195,250.00	96.5%	213,000.00
4010 · Route 10 -Springfield	850.00	833.33	102.0%	9,370.00	9,166.67	102.2%	10,000.00
4011 · Route 11 - Moss Landing	29,660.35	31,416.66	94.4%	342,637.38	345,583.34	99.1%	377,000.00
4012 · Route 12 - Blackie Road	4,751.53	4,416.66	107.6%	50,291.75	48,583.34	103.5%	53,000.00
4013 · Route 13 - Normco	36,066.51	39,250.00	91.9%	410,469.66	431,750.00	95.1%	471,000.00
4014 · Route 14 - Vierra	6,411.40	6,500.00	98.6%	69,214.30	71,500.00	96.8%	78,000.00
4015 · Route 15 - Langley/VP	3,959.86	3,750.00	105.6%	42,072.62	41,250.00	102.0%	45,000.00
Total Income	218,787.15	225,583.30	97.0%	2,385,996.19	2,481,416.70	96.2%	2,707,000.00
Gross Profit	218,787.15	225,583.30	97.0%	2,385,996.19	2,481,416.70	96.2%	2,707,000.00
Expense							
INDIRECT							
5000 · Salaries and Wages	74,503.82	77,583.33	96.0%	853,536.84	853,416.67	100.0%	931,000.00
5005 · Administrative Fees	522.52	541.66	96.5%	5,961.24	5,958.34	100.0%	6,500.00
5030 · Payroll Tax Expense	1,569.57	1,333.33	117.7%	14,194.78	14,666.67	96.8%	16,000.00
5040 · Worker's Comp Insurance	0.00	1,500.00	0.0%	18,135.46	16,500.00	109.9%	18,000.00
5050 · Employee Health Insurance	16,131.37	15,750.00	102.4%	165,815.18	173,250.00	95.7%	189,000.00
5070 · Employee Retirement	15,065.61	11,666.66	129.1%	119,133.88	128,333.34	92.8%	140,000.00
5090 · Other Employee Expense	846.33	250.00	338.5%	2,664.53	2,750.00	96.9%	3,000.00
5120 · Property Taxes	0.00	191.66	0.0%	2,309.52	2,108.34	109.5%	2,300.00
5130 · Utilities - Office	386.24	375.00	103.0%	3,877.76	4,125.00	94.0%	4,500.00
5140 · Building Repair & Maint	557.65	583.33	95.6%	5,054.76	6,416.67	78.8%	7,000.00
5145 · District Wide Repair & Maint	316.09	833.33	37.9%	10,141.57	9,166.67	110.8%	10,000.00
5150 · Garbage Service	426.40	416.66	102.3%	4,486.63	4,583.34	97.9%	5,000.00
5160 · Office Equip Rental	668.21	708.33	94.3%	7,350.31	7,791.67	94.3%	8,500.00
5165 · Computer Software	2,965.48	1,500.00	197.7%	19,979.49	16,500.00	121.1%	18,000.00
5170 · Office Equipment Repair & Maint	19.74	300.00	6.6%	1,345.97	3,300.00	40.8%	3,600.00
5175 · Small Tools - Repair & Maint.	0.00	83.33	0.0%	789.16	916.67	86.1%	1,000.00
5180 · Casualty Ins/Liability Ins	0.00	4,166.66	0.0%	50,965.41	45,833.34	111.2%	50,000.00
5200 · Billing Supplies	0.00	375.00	0.0%	4,483.76	4,125.00	108.7%	4,500.00
5240 · Office Supplies	76.63	333.33	23.0%	4,024.40	3,666.67	109.8%	4,000.00
5245 · Postage	1,000.00	891.66	112.2%	8,005.08	9,808.34	81.6%	10,700.00
5250 · Legal Expenses	0.00	1,416.66	0.0%	18,515.32	15,583.34	118.8%	17,000.00

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance- Water Enterprise
 May 2024

	<u>May 24</u>	<u>Budget</u>	<u>% of Budget</u>	<u>Jul '23 - May 24</u>	<u>YTD Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
5255 · Interest Expense	0.00	658.33	0.0%	7,875.00	7,241.67	108.7%	7,900.00
5256 · Interest Exp-Financed Items	49.60	125.00	39.7%	799.90	1,375.00	58.2%	1,500.00
5260 · Accounting & Bookkeeping	4,500.00	3,208.33	140.3%	38,358.00	35,291.67	108.7%	38,500.00
5266 · Engineering Svcs-Dist Wide	0.00	1,083.33	0.0%	1,500.00	11,916.67	12.6%	13,000.00
5270 · Automotive - Repair & Maint	0.00	833.33	0.0%	13,451.30	9,166.67	146.7%	10,000.00
5280 · Conferences, Meetings, Seminars	15.99	41.66	38.4%	415.89	458.34	90.7%	500.00
5290 · Travel Expenses	0.00	41.66	0.0%	0.00	458.34	0.0%	500.00
5300 · Books & Subscriptions	0.00	125.00	0.0%	75.00	1,375.00	5.5%	1,500.00
5305 · Water Conservation Program	0.00	250.00	0.0%	0.00	2,750.00	0.0%	3,000.00
5320 · Membership Fees and Dues	0.00	1,791.66	0.0%	23,727.64	19,708.34	120.4%	21,500.00
5326 · Licenses and Certifications	0.00	166.66	0.0%	1,526.05	1,833.34	83.2%	2,000.00
5330 · Telephone	1,012.54	1,500.00	67.5%	10,776.63	16,500.00	65.3%	18,000.00
5340 · Burglar Alarm Monitoring	84.00	75.00	112.0%	710.00	825.00	86.1%	900.00
5370 · Fuel - Trucks	3,408.28	3,333.33	102.2%	32,965.10	36,666.67	89.9%	40,000.00
5390 · Bank Charges	0.00	25.00	0.0%	100.00	275.00	36.4%	300.00
5391 · Credit Card Transaction Fees	37.45	41.66	89.9%	581.17	458.34	126.8%	500.00
5400 · Miscellaneous Expense	1.00	16.66	6.0%	1.00	183.34	0.5%	200.00
6577 · COP Debt Service - Interest	35,562.50	5,933.33	599.4%	71,125.00	65,266.67	109.0%	71,200.00
Total INDIRECT	159,727.02	140,049.87	114.1%	1,524,758.73	1,540,550.13	99.0%	1,680,600.00
5190 · Water Testing- Labs	2,116.20	2,916.66	72.6%	26,024.65	32,083.34	81.1%	35,000.00
5220 · Water System - Repair & Maint	9,916.29	18,750.00	52.9%	183,921.13	206,250.00	89.2%	225,000.00
5265 · Engineering Expenses	0.00	83.33	0.0%	0.00	916.67	0.0%	1,000.00
5310 · Utilities - Well Site	17,760.24	14,583.33	121.8%	169,623.54	160,416.67	105.7%	175,000.00
5325 · Permits	22,291.00	3,000.00	743.0%	33,228.06	33,000.00	100.7%	36,000.00
5360 · Fuel - Generator	0.00	833.33	0.0%	5,084.81	9,166.67	55.5%	10,000.00
5428 · COP Bond Expense	0.00	350.00	0.0%	3,611.05	3,850.00	93.8%	4,200.00
6565 A · 2021 Bond Expense- Fees	0.00	375.00	0.0%	4,340.20	4,125.00	105.2%	4,500.00
Total Expense	211,810.75	180,941.52	117.1%	1,950,592.17	1,990,358.48	98.0%	2,171,300.00
Net Ordinary Income	6,976.40	44,641.78	15.6%	435,404.02	491,058.22	88.7%	535,700.00
Other Income/Expense							
Other Income							
4100 · Late Payment Penalties	470.54	416.66	112.9%	5,619.17	4,583.34	122.6%	5,000.00
4101 · Billing Adjustments	0.00	16.66	0.0%	0.00	183.26	0.0%	199.92
4110 · Hydrant Sales	237.10	1,250.00	19.0%	32,870.10	13,750.00	239.1%	15,000.00
4115 · Testing Fees	1,890.00	916.66	206.2%	4,410.00	10,083.34	43.7%	11,000.00
4140 · Connection Fees	0.00	616.66	0.0%	128,043.00	6,783.34	1,887.6%	7,400.00
4141 · Application Fees	0.00	45.83	0.0%	605.00	504.17	120.0%	550.00
4146 · Other Fees	0.00	33.33	0.0%	0.00	366.67	0.0%	400.00
4285 · P.V.W.M.A. Collection Fee	2,584.09	2,416.66	106.9%	26,887.28	26,583.34	101.1%	29,000.00
4300 · Collection of Previous W/O Acct	0.00	20.83	0.0%	0.00	229.17	0.0%	250.00

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance- Water Enterprise
 May 2024

	May 24	Budget	% of Budget	Jul '23 - May 24	YTD Budget	% of Budget	Annual Budget
4305 · Miscellaneous Revenue	-360.00	83.33	-432.0%	0.00	916.67	0.0%	1,000.00
4341 · Lighting Admin Reimbursements	0.00	1,083.33	0.0%	13,000.00	11,916.67	109.1%	13,000.00
4346 · District 25% Overhead Fee	0.00	41.66	0.0%	0.00	458.34	0.0%	500.00
4350 · Interest Revenue	2,979.02	1,250.00	238.3%	35,895.26	13,750.00	261.1%	15,000.00
4355 · Audit/Bookkeeping Reimbursement	0.00	58.33	0.0%	700.00	641.67	109.1%	700.00
4360 · Legal Counsel Reimbursement	0.00	33.33	0.0%	400.00	366.67	109.1%	400.00
Total Other Income	7,800.75	8,283.27	94.2%	248,429.81	91,116.65	272.7%	99,399.92
Net Other Income	7,800.75	8,283.27	94.2%	248,429.81	91,116.65	272.7%	99,399.92
Net Income	14,777.15	52,925.05	27.9%	683,833.83	582,174.87	117.5%	635,099.92

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
May 24 through June 24, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	AP	05/28/2024	Total Merchant Services	1001 · SCCB - Operating Account		-0.50
				5391 · Credit Card Transaction Fees	-0.50	0.50
TOTAL					-0.50	0.50
Check	AP	05/31/2024	Total Merchant Services	1001 · SCCB - Operating Account		-30.20
				5391 · Credit Card Transaction Fees	-30.20	30.20
TOTAL					-30.20	30.20
Check	AP	06/03/2024	Total Merchant Services	1001 · SCCB - Operating Account		-0.25
				5391 · Credit Card Transaction Fees	-0.25	0.25
TOTAL					-0.25	0.25
Bill Pmt -Check	AP	06/04/2024	Ace Hardware Prunedale- ACH	1001 · SCCB - Operating Account		-54.68
Bill	05953...	05/13/2024		5220 · Water System - Repair & Maint	-12.74	12.74
Bill	05954...	05/14/2024		5220 · Water System - Repair & Maint	-3.21	3.21
Bill	59646/1	05/22/2024		5220 · Water System - Repair & Maint	-7.53	7.53
Bill	59762/1	05/31/2024		5220 · Water System - Repair & Maint	-31.20	31.20
TOTAL					-54.68	54.68
Bill Pmt -Check	AP	06/04/2024	Ace Hardware Watsonville- ACH	1001 · SCCB - Operating Account		-284.38
Bill	230073	05/02/2024		5220 · Water System - Repair & Maint	-58.12	58.12
Bill	230233	05/09/2024		5220 · Water System - Repair & Maint	-6.57	6.57
Bill	230298	05/13/2024		5220 · Water System - Repair & Maint	-32.88	32.88
Bill	230359	05/16/2024		5220 · Water System - Repair & Maint	-87.69	87.69
Bill	065143	05/20/2024		5220 · Water System - Repair & Maint	-19.10	19.10
Bill	230631	05/29/2024		5220 · Water System - Repair & Maint	-8.77	8.77
Bill	230605	05/29/2024		5220 · Water System - Repair & Maint	-20.82	20.82
Bill	230641	05/30/2024		5220 · Water System - Repair & Maint	-17.53	17.53
Bill	230645	05/30/2024		5220 · Water System - Repair & Maint	-3.29	3.29
Bill	230667	05/31/2024		5220 · Water System - Repair & Maint	-29.61	29.61
TOTAL					-284.38	284.38
Bill Pmt -Check	AP	06/04/2024	ACWA-JPIA (med ins)-ACH	1001 · SCCB - Operating Account		-17,931.82
Bill	07030...	06/03/2024		5050 · Employee Health Insurance	-16,131.37	16,131.37
				2264 · Employee Insurance Payable	-1,800.45	1,800.45
TOTAL					-17,931.82	17,931.82
Bill Pmt -Check	AP	06/04/2024	C & N Tractors/Rentals- ACH	1001 · SCCB - Operating Account		-127.64
Bill	93271...	05/15/2024		5230 · Park - Repair & Maint	-127.64	127.64
TOTAL					-127.64	127.64
Bill Pmt -Check	AP	06/04/2024	Castroville Ace Hardware-ACH	1001 · SCCB - Operating Account		-10.10
Bill	19552...	05/01/2024		5220 · Water System - Repair & Maint	-10.10	10.10
TOTAL					-10.10	10.10
Bill Pmt -Check	AP	06/04/2024	Corbin Willits Systems, Inc-Online	1001 · SCCB - Operating Account		-533.69
Bill	000C...	05/15/2024		5165 · Computer Software	-533.69	533.69
TOTAL					-533.69	533.69
Bill Pmt -Check	AP	06/04/2024	Ferguson Waterworks- ONLINE	1001 · SCCB - Operating Account		-395.09
Bill	18554...	05/01/2024		5220 · Water System - Repair & Maint	-296.60	296.60
Bill	18560...	05/08/2024	Owen & Cynthia Smith	5220 · Water System - Repair & Maint	-87.57	87.57
				5220 · Water System - Repair & Maint	-10.92	10.92

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June 24, 2024

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 May 24 through June 24, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-395.09	395.09
Bill Pmt -Check	AP	06/04/2024	ICONIX Waterworks (US), Inc- ACH	1001 · SCCB - Operating Account		-5,365.05
Bill	U241...	05/10/2024		5220 · Water System - Repair & Maint	-5,365.05	5,757.10
Bill	U241...	05/14/2024	ICONIX Waterworks (US), Inc- ACH	2000 · Accounts Payable	0.00	-220.56
TOTAL					-5,365.05	5,536.54
Bill Pmt -Check	AP	06/04/2024	MBAS, Inc.- ACH	1001 · SCCB - Operating Account		-579.20
Bill	24051...	05/13/2024		5190 · Water Testing- Labs	-88.00	88.00
Bill	24051...	05/13/2024		5190 · Water Testing- Labs	-88.00	88.00
Bill	24051...	05/21/2024		5190 · Water Testing- Labs	-76.00	76.00
Bill	24050...	05/23/2024		5190 · Water Testing- Labs	-99.60	99.60
Bill	24051...	05/29/2024		5190 · Water Testing- Labs	-128.00	128.00
Bill	24050...	05/30/2024		5190 · Water Testing- Labs	-99.60	99.60
TOTAL					-579.20	579.20
Bill Pmt -Check	AP	06/04/2024	Mid Valley Supply- ACH	1001 · SCCB - Operating Account		-1,676.27
Bill	I275686	05/07/2024		5145 · District Wide Repair & Maint	-72.00	72.00
				5220 · Water System - Repair & Maint	-62.58	62.58
				5220 · Water System - Repair & Maint	-62.58	62.58
				5220 · Water System - Repair & Maint	-62.58	62.58
				5220 · Water System - Repair & Maint	-125.16	125.16
				5220 · Water System - Repair & Maint	-125.16	125.16
				5220 · Water System - Repair & Maint	-319.97	319.97
Bill	I275918	05/21/2024		5220 · Water System - Repair & Maint	-62.58	62.58
				5220 · Water System - Repair & Maint	-62.58	62.58
				5220 · Water System - Repair & Maint	-62.58	62.58
				5220 · Water System - Repair & Maint	-125.16	125.16
				5220 · Water System - Repair & Maint	-195.27	195.27
				5220 · Water System - Repair & Maint	-338.07	338.07
TOTAL					-1,676.27	1,676.27
Bill Pmt -Check	AP	06/04/2024	PARS- ACH	1001 · SCCB - Operating Account		-522.52
Bill	55578	05/07/2024		5005 · Administrative Fees	-522.52	522.52
TOTAL					-522.52	522.52
Bill Pmt -Check	AP	06/04/2024	PG&E 1438-Online	1001 · SCCB - Operating Account		-1,800.34
Bill	4/25/2...	05/24/2024		5310 · Utilities - Well Site	-1,800.34	1,800.34
TOTAL					-1,800.34	1,800.34
Bill Pmt -Check	AP	06/04/2024	PG&E 1826-Online	1001 · SCCB - Operating Account		-7.30
Bill	4/18/2...	05/17/2024		5310 · Utilities - Well Site	-7.30	7.30
TOTAL					-7.30	7.30
Bill Pmt -Check	AP	06/04/2024	PG&E 6022-Online	1001 · SCCB - Operating Account		-21.36
Bill	4/20/2...	05/20/2024		5315 · Utilities - Street Lighting	-21.36	21.36
TOTAL					-21.36	21.36
Bill Pmt -Check	AP	06/04/2024	Quinn Company- ACH	1001 · SCCB - Operating Account		-1,599.17
Bill	WON...	05/30/2024		5220 · Water System - Repair & Maint	-1,599.17	1,599.17
TOTAL					-1,599.17	1,599.17
Bill Pmt -Check	AP	06/04/2024	Santa Cruz Answering Service-ACH	1001 · SCCB - Operating Account		-152.44
Bill	1009 ...	05/22/2024		5330 · Telephone	-152.44	152.44
TOTAL					-152.44	152.44

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
May 24 through June 24, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	06/04/2024	Soil Control Lab- ACH	1001 · SCCB - Operating Account		-1,537.00
Bill	40407...	05/01/2024		5190 · Water Testing- Labs	-58.00	58.00
Bill	40407...	05/01/2024		5190 · Water Testing- Labs	-58.00	58.00
Bill	40407...	05/01/2024		5190 · Water Testing- Labs	-29.00	29.00
Bill	40500...	05/02/2024		5190 · Water Testing- Labs	-29.00	29.00
Bill	40500...	05/02/2024		5190 · Water Testing- Labs	-58.00	58.00
Bill	40500...	05/02/2024		5190 · Water Testing- Labs	-29.00	29.00
Bill	40501...	05/08/2024		5190 · Water Testing- Labs	-58.00	58.00
Bill	40501...	05/08/2024		5190 · Water Testing- Labs	-29.00	29.00
Bill	40501...	05/08/2024		5190 · Water Testing- Labs	-29.00	29.00
Bill	40501...	05/08/2024		5190 · Water Testing- Labs	-29.00	29.00
Bill	40501...	05/08/2024		5190 · Water Testing- Labs	-29.00	29.00
Bill	40501...	05/08/2024		5190 · Water Testing- Labs	-58.00	58.00
Bill	40501...	05/08/2024		5190 · Water Testing- Labs	-58.00	58.00
Bill	40501...	05/08/2024		5190 · Water Testing- Labs	-29.00	29.00
Bill	40501...	05/08/2024		5190 · Water Testing- Labs	-29.00	29.00
Bill	40501...	05/08/2024		5190 · Water Testing- Labs	-29.00	29.00
Bill	40501...	05/08/2024		5190 · Water Testing- Labs	-29.00	29.00
Bill	40501...	05/08/2024		5190 · Water Testing- Labs	-29.00	29.00
Bill	40501...	05/08/2024		5190 · Water Testing- Labs	-29.00	29.00
Bill	40502...	05/13/2024		5190 · Water Testing- Labs	-29.00	29.00
Bill	40503...	05/14/2024		5190 · Water Testing- Labs	-29.00	29.00
Bill	40503...	05/14/2024		5190 · Water Testing- Labs	-29.00	29.00
Bill	40503...	05/14/2024		5190 · Water Testing- Labs	-29.00	29.00
Bill	40503...	05/15/2024		5190 · Water Testing- Labs	-29.00	29.00
Bill	40503...	05/15/2024		5190 · Water Testing- Labs	-29.00	29.00
Bill	40503...	05/15/2024		5190 · Water Testing- Labs	-29.00	29.00
Bill	40503...	05/15/2024		5190 · Water Testing- Labs	-29.00	29.00
Bill	40503...	05/15/2024		5190 · Water Testing- Labs	-87.00	87.00
Bill	40503...	05/15/2024		5190 · Water Testing- Labs	-29.00	29.00
Bill	40503...	05/15/2024		5190 · Water Testing- Labs	-58.00	58.00
Bill	40503...	05/16/2024		5190 · Water Testing- Labs	-58.00	58.00
Bill	40504...	05/17/2024		5190 · Water Testing- Labs	-58.00	58.00
Bill	40505...	05/22/2024		5190 · Water Testing- Labs	-29.00	29.00
Bill	40505...	05/22/2024		5190 · Water Testing- Labs	-29.00	29.00
Bill	40505...	05/22/2024		5190 · Water Testing- Labs	-29.00	29.00
Bill	40505...	05/22/2024		5190 · Water Testing- Labs	-58.00	58.00
Bill	40505...	05/22/2024		5190 · Water Testing- Labs	-58.00	58.00
Bill	40505...	05/24/2024		5190 · Water Testing- Labs	-58.00	58.00
Bill	40506...	05/25/2024		5190 · Water Testing- Labs	-58.00	58.00
Bill	40506...	05/29/2024		5190 · Water Testing- Labs	-29.00	29.00
TOTAL					-1,537.00	1,537.00
Bill Pmt -Check	AP	06/04/2024	Sturdy Oil Company- ACH	1001 · SCCB - Operating Account		-1,930.61
Bill	CL08...	05/15/2024		5370 · Fuel - Trucks	-1,930.61	1,930.61
TOTAL					-1,930.61	1,930.61
Bill Pmt -Check	AP	06/04/2024	Tom's Site Service- ACH	1001 · SCCB - Operating Account		-220.11
Bill	92331	05/19/2024		5145 · District Wide Repair & Maint	-220.11	220.11
TOTAL					-220.11	220.11
Bill Pmt -Check	AP	06/04/2024	USA Blue Book- ONLINE	1001 · SCCB - Operating Account		-23.98
Bill	00381...	05/31/2024		5145 · District Wide Repair & Maint	-23.98	23.98
TOTAL					-23.98	23.98
Bill Pmt -Check	AP	06/04/2024	Vestis	1001 · SCCB - Operating Account		-437.65
Bill	51104...	05/02/2024		5140 · Building Repair & Maint	-57.53	57.53
Bill	51104...	05/09/2024		5140 · Building Repair & Maint	-122.94	122.94
Bill	51104...	05/16/2024		5140 · Building Repair & Maint	-76.71	76.71
Bill	51104...	05/23/2024		5140 · Building Repair & Maint	-122.94	122.94
Bill	51104...	05/30/2024		5140 · Building Repair & Maint	-57.53	57.53
TOTAL					-437.65	437.65
Bill Pmt -Check	AP	06/04/2024	WM / Carmel Marina - Office-Online	1001 · SCCB - Operating Account		-426.40
Bill	00321...	06/01/2024		5150 · Garbage Service	-426.40	426.40

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
May 24 through June 24, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-426.40	426.40
Check	AP	06/05/2024	FP Mailing Solutions-Online	1001 · SCCB - Operating Account		-1,000.00
				5245 · Postage	-1,000.00	1,000.00
TOTAL					-1,000.00	1,000.00
Check	AP	06/10/2024	Total Merchant Services	1001 · SCCB - Operating Account		-0.25
				5391 · Credit Card Transaction Fees	-0.25	0.25
TOTAL					-0.25	0.25
Check	AP	06/17/2024	Total Merchant Services	1001 · SCCB - Operating Account		-0.25
				5391 · Credit Card Transaction Fees	-0.25	0.25
TOTAL					-0.25	0.25
Check	AP	06/18/2024	FP Mailing Solutions-Online	1001 · SCCB - Operating Account		-1,600.00
				5245 · Postage	-1,600.00	1,600.00
TOTAL					-1,600.00	1,600.00
Bill Pmt -Check	AP	06/18/2024	PG&E 6857-Online	1001 · SCCB - Operating Account		-7,190.83
Bill	4/26/2...	05/28/2024		5310 · Utilities - Well Site	-2,391.96	2,391.96
				5310 · Utilities - Well Site	-1,463.18	1,463.18
				5130 · Utilities - Office	-267.52	267.52
				5310 · Utilities - Well Site	-321.90	321.90
				5315 · Utilities - Street Lighting	-2,746.27	2,746.27
TOTAL					-7,190.83	7,190.83
Check	AP	06/19/2024	Santa Cruz County Bank	1001 · SCCB - Operating Account		-623.25
				2256 · Vehicle Loan Payable	-612.87	612.87
				5256 · Interest Exp-Financed Items	-10.38	10.38
TOTAL					-623.25	623.25
Bill Pmt -Check	AP	06/19/2024	GreatAmerica Financial-Online	1001 · SCCB - Operating Account		-472.92
Bill	36639...	05/27/2024		5160 · Office Equip Rental	-472.92	472.92
TOTAL					-472.92	472.92
Check	AP	06/20/2024	Total Merchant Services	1001 · SCCB - Operating Account		-0.25
				5391 · Credit Card Transaction Fees	-0.25	0.25
TOTAL					-0.25	0.25
Check	AP	06/24/2024	Total Merchant Services	1001 · SCCB - Operating Account		-0.25
				5391 · Credit Card Transaction Fees	-0.25	0.25
TOTAL					-0.25	0.25
Bill Pmt -Check	AP	06/24/2024	AT&T 1782-Online	1001 · SCCB - Operating Account		-31.57
Bill	6/7/24...	06/07/2024		5310 · Utilities - Well Site	-31.57	31.57
TOTAL					-31.57	31.57
Bill Pmt -Check	AP	06/24/2024	AT&T 2627-Online	1001 · SCCB - Operating Account		-31.57
Bill	6/7/24...	06/07/2024		5310 · Utilities - Well Site	-31.57	31.57
TOTAL					-31.57	31.57

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
May 24 through June 24, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	06/24/2024	AT&T 3439-Online	1001 · SCCB - Operating Account		-31.57
Bill	June ...	06/01/2024		5310 · Utilities - Well Site	-31.57	31.57
TOTAL					-31.57	31.57
Bill Pmt -Check	AP	06/24/2024	AT&T 6542-Online	1001 · SCCB - Operating Account		-61.81
Bill	6/7/24...	06/07/2024		5310 · Utilities - Well Site	-61.81	61.81
TOTAL					-61.81	61.81
Bill Pmt -Check	AP	06/24/2024	Bianchi Alarm Systems-Online	1001 · SCCB - Operating Account		-84.00
Bill	26873	05/30/2024		5340 · Burglar Alarm Monitoring	-84.00	84.00
TOTAL					-84.00	84.00
Bill Pmt -Check	AP	06/24/2024	Bianchi Kasavan & Pope-Online	1001 · SCCB - Operating Account		-4,500.00
Bill	01114...	05/31/2024		5260 · Accounting & Bookkeeping	-4,500.00	4,500.00
TOTAL					-4,500.00	4,500.00
Bill Pmt -Check	AP	06/24/2024	CALNET/ AT&T 2506	1001 · SCCB - Operating Account		-743.01
Bill	MAY s...	06/01/2024		5310 · Utilities - Well Site	-45.18	54.14
				5310 · Utilities - Well Site	-25.23	30.23
				5225 · Street Maintenance	-73.81	88.44
				5310 · Utilities - Well Site	-83.58	100.15
				5231 · Pajaro Park Expense	-49.13	58.87
				5330 · Telephone	-466.08	558.49
TOTAL					-743.01	890.32
Bill Pmt -Check	AP	06/24/2024	Century Environmental Services	1001 · SCCB - Operating Account		-15,740.28
Bill	4735	06/24/2024		5220 · Water System - Repair & Maint	-6,715.00	6,715.00
Bill	4734	06/24/2024		5220 · Water System - Repair & Maint	-6,480.00	6,480.00
Bill	4737	06/24/2024		5220 · Water System - Repair & Maint	-606.49	606.49
Bill	4736	06/24/2024		5220 · Water System - Repair & Maint	-803.79	803.79
Bill	4733	06/24/2024		5220 · Water System - Repair & Maint	-1,135.00	1,135.00
TOTAL					-15,740.28	15,740.28
Bill Pmt -Check	AP	06/24/2024	Davis Auto Parts- ACH	1001 · SCCB - Operating Account		-13.48
Bill	23740	06/11/2024		5270 · Automotive - Repair & Maint	-13.48	19.71
TOTAL					-13.48	19.71
Bill Pmt -Check	AP	06/24/2024	Elan-Online	1001 · SCCB - Operating Account		-1,156.29
Bill	June ...	06/18/2024		2910 · Elan	-1,156.29	1,156.29
TOTAL					-1,156.29	1,156.29
Bill Pmt -Check	AP	06/24/2024	EverBank	1001 · SCCB - Operating Account		-195.29
Bill	10024...	06/08/2024		5160 · Office Equip Rental	-195.29	195.29
TOTAL					-195.29	195.29
Bill Pmt -Check	AP	06/24/2024	Green Rubber Kennedy Ag- ACH	1001 · SCCB - Operating Account		-282.26
Bill	W-58...	05/22/2024	Owen & Cynthia Smith	5220 · Water System - Repair & Maint	-64.57	64.57
Bill	W-58...	05/22/2024	Owen & Cynthia Smith	5220 · Water System - Repair & Maint	-217.69	217.69
TOTAL					-282.26	282.26
Bill Pmt -Check	AP	06/24/2024	HORNE, LIHWAP	1001 · SCCB - Operating Account		-991.15

11:21 AM

June 24, 2024

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 May 24 through June 24, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	Cr Rtn...	05/10/2024		4305 · Miscellaneous Revenue	-991.15	991.15
TOTAL					-991.15	991.15
Bill Pmt -Check	AP	06/24/2024	Linde Gas & Equipment Inc.	1001 · SCCB - Operating Account		-24.51
Bill	43404...	06/11/2024		5220 · Water System - Repair & Maint	-10.02	10.02
Bill	43436...	06/13/2024		5220 · Water System - Repair & Maint	-14.49	14.49
TOTAL					-24.51	24.51
Bill Pmt -Check	AP	06/24/2024	Monterey One Water- Online	1001 · SCCB - Operating Account		-69.98
Bill	JUNE ...	05/31/2024		5130 · Utilities - Office	-25.73	25.73
Bill	5/1/24...	05/31/2024		5310 · Utilities - Well Site	-44.25	44.25
TOTAL					-69.98	69.98
Bill Pmt -Check	AP	06/24/2024	Orkin Central Coast- ACH	1001 · SCCB - Operating Account		-120.00
Bill	433789	05/24/2024		5140 · Building Repair & Maint	-120.00	120.00
TOTAL					-120.00	120.00
Bill Pmt -Check	AP	06/24/2024	Palace Business Solutions-ACH	1001 · SCCB - Operating Account		-119.91
Bill	23495...	06/04/2024		5240 · Office Supplies	-119.91	119.91
TOTAL					-119.91	119.91
Bill Pmt -Check	AP	06/24/2024	PG&E 0819-Online	1001 · SCCB - Operating Account		-12,805.80
Bill	5/5/24...	06/05/2024		5310 · Utilities - Well Site	-5,669.60	5,669.60
				5310 · Utilities - Well Site	-3,400.26	3,400.26
				5310 · Utilities - Well Site	-478.37	478.37
				5310 · Utilities - Well Site	-1,503.22	1,503.22
				5310 · Utilities - Well Site	-259.72	259.72
				5315 · Utilities - Street Lighting	-109.30	109.30
				5310 · Utilities - Well Site	-1,385.33	1,385.33
TOTAL					-12,805.80	12,805.80
Bill Pmt -Check	AP	06/24/2024	Pure Water- ACH	1001 · SCCB - Operating Account		-10,461.85
Bill	436029	06/01/2024	State Water Resources Control Board	5427 · Improvement Project-Springfield	-8,482.40	8,482.40
Bill	436028	06/01/2024	State Water Resources Control Board	5427 · Improvement Project-Springfield	-1,979.45	1,979.45
TOTAL					-10,461.85	10,461.85
Bill Pmt -Check	AP	06/24/2024	Sturdy Oil Company- ACH	1001 · SCCB - Operating Account		-1,477.67
Bill	CL09...	05/31/2024		5370 · Fuel - Trucks	-1,477.67	1,477.67
TOTAL					-1,477.67	1,477.67
Bill Pmt -Check	AP	06/24/2024	TOTLCOM, Inc.- ACH	1001 · SCCB - Operating Account		-600.00
Bill	326950	06/06/2024		5170 · Office Equipment Repair & Maint	-600.00	600.00
TOTAL					-600.00	600.00
Bill Pmt -Check	AP	06/24/2024	Valvoline- online	1001 · SCCB - Operating Account		-115.88
Bill	85541	06/18/2024		5270 · Automotive - Repair & Maint	-115.88	115.88
TOTAL					-115.88	115.88
Check	PARS	05/29/2024	US Bank - PARS #6746022400	1001 · SCCB - Operating Account		-4,997.51
				5070 · Employee Retirement	-4,997.51	4,997.51
TOTAL					-4,997.51	4,997.51

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
May 24 through June 24, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	PARS	06/12/2024	US Bank - PARS #6746022400	1001 · SCCB - Operating Account		-4,678.58
				5070 · Employee Retirement	-4,678.58	4,678.58
TOTAL					-4,678.58	4,678.58
Bill Pmt -Check	25852	06/04/2024	Monterey County Environmental Health	1001 · SCCB - Operating Account		-22,291.00
Bill	12070...	05/24/2024		5325 · Permits	-2,831.00	2,831.00
Bill	12070...	05/24/2024		5325 · Permits	-3,945.00	3,945.00
Bill	12070...	05/24/2024		5325 · Permits	-3,449.00	3,449.00
Bill	12070...	05/24/2024		5325 · Permits	-4,063.00	4,063.00
Bill	12070...	05/24/2024		5325 · Permits	-3,086.00	3,086.00
Bill	12070...	05/24/2024		5325 · Permits	-4,063.00	4,063.00
Bill	12003...	05/24/2024		5325 · Permits	-750.00	750.00
				5325 · Permits	-104.00	104.00
TOTAL					-22,291.00	22,291.00
Bill Pmt -Check	25853	06/04/2024	Santa Cruz County Bank	1001 · SCCB - Operating Account		-566.04
Bill	ACCT...	05/22/2024		2256 · Vehicle Loan Payable	-528.91	528.91
				5256 · Interest Exp-Financed Items	-37.13	37.13
TOTAL					-566.04	566.04
Bill Pmt -Check	25877	06/24/2024	Vestis	1001 · SCCB - Operating Account		-711.93
Bill	26418...	05/29/2024		5090 · Other Employee Expense	-711.93	711.93
TOTAL					-711.93	711.93

Pajaro/Sunny Mesa Community Services District
Check Detail - Reserve Account
May 24 through June 24, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	06/04/2024	J Johnson & Company, Inc.- ACH	1002 · SCCB Reserve Account		-13,933.07
Bill	24-00...	05/27/2024		1811 · CIP-Vierra Estate	-13,933.07	13,933.07
TOTAL					-13,933.07	13,933.07
Bill Pmt -Check	AP	06/04/2024	Maggiora Bros. Drilling, Inc.- ACH	1002 · SCCB Reserve Account		-6,708.45
Bill	110282	05/24/2024		1804 · CIP-Springfield	-6,708.45	6,708.45
TOTAL					-6,708.45	6,708.45
Bill Pmt -Check	AP	06/04/2024	Ferguson Waterworks- ONLINE	1002 · SCCB Reserve Account		-3,694.97
Bill	18582...	05/28/2024		1814 · CIP-Pajaro	-3,694.97	3,694.97
TOTAL					-3,694.97	3,694.97

Pajaro/Sunny Mesa Community Services District
Check Detail - Pajaro Park Account
May 24 through June 24, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	06/03/2024	AT&T- 2458 Paj Park Uverse	1036 · PSM Pajaro Park Acct		-68.50
Bill	acct 3...	05/13/2024		5231 · Pajaro Park Expense	-68.50	68.50
TOTAL					-68.50	68.50
Bill Pmt -Check	AP	06/04/2024	Ace Hardware Watsonville- ACH	1036 · PSM Pajaro Park Acct		-30.71
Bill	230415	05/20/2024		5231 · Pajaro Park Expense	-21.94	21.94
Bill	230419	05/20/2024		5231 · Pajaro Park Expense	-8.77	8.77
TOTAL					-30.71	30.71
Bill Pmt -Check	AP	06/04/2024	C & N Tractors/Rentals- ACH	1036 · PSM Pajaro Park Acct		-60.84
Bill	93198...	05/14/2024		5231 · Pajaro Park Expense	-60.84	60.84
TOTAL					-60.84	60.84
Bill Pmt -Check	AP	06/04/2024	Mid Valley Supply- ACH	1036 · PSM Pajaro Park Acct		-530.98
Bill	I275595	05/01/2024		5231 · Pajaro Park Expense	-400.07	400.07
Bill	I275886	05/20/2024		5231 · Pajaro Park Expense	-130.91	130.91
TOTAL					-530.98	530.98
Bill Pmt -Check	AP	06/04/2024	Panther Protective Services- ACH	1036 · PSM Pajaro Park Acct		-475.00
Bill	0005-...	05/29/2024		5231 · Pajaro Park Expense	-475.00	475.00
TOTAL					-475.00	475.00
Bill Pmt -Check	AP	06/04/2024	PG&E 3540 Pajaro Park-Online	1036 · PSM Pajaro Park Acct		-255.20
Bill	4/19/2...	05/20/2024		5231 · Pajaro Park Expense	-255.20	255.20
TOTAL					-255.20	255.20
Bill Pmt -Check	AP	06/04/2024	WM / Carmel Marina - Pajaro Park-Onlin	1036 · PSM Pajaro Park Acct		-426.40
Bill	00328...	06/01/2024		5231 · Pajaro Park Expense	-426.40	426.40
TOTAL					-426.40	426.40
Bill Pmt -Check	AP	06/24/2024	AT&T- 2458 Paj Park Uverse	1036 · PSM Pajaro Park Acct		-68.50
Bill	acct 3...	06/13/2024		5231 · Pajaro Park Expense	-68.50	68.50
TOTAL					-68.50	68.50
Bill Pmt -Check	AP	06/24/2024	CALNET/ AT&T 2506	1036 · PSM Pajaro Park Acct		-58.87
Bill	MAY s...	06/01/2024		5310 · Utilities - Well Site	-3.58	54.14
				5310 · Utilities - Well Site	-2.00	30.23
				5225 · Street Maintenance	-5.85	88.44
				5310 · Utilities - Well Site	-6.62	100.15
				5231 · Pajaro Park Expense	-3.89	58.87
				5330 · Telephone	-36.93	558.49
TOTAL					-58.87	890.32
Bill Pmt -Check	AP	06/24/2024	D & N Welding, Inc.	1036 · PSM Pajaro Park Acct		-960.00
Bill	1508	06/06/2024		5231 · Pajaro Park Expense	-960.00	960.00
TOTAL					-960.00	960.00
Bill Pmt -Check	AP	06/24/2024	Mid Valley Supply- ACH	1036 · PSM Pajaro Park Acct		-195.60
Bill	I276255	06/11/2024		5231 · Pajaro Park Expense	-62.17	62.17
Bill	I276321	06/14/2024		5231 · Pajaro Park Expense	-133.43	133.43

Pajaro/Sunny Mesa Community Services District
Check Detail - Pajaro Park Account
May 24 through June 24, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-195.60	195.60
Bill Pmt -Check	AP	06/24/2024	Pajaro Valley Lock Shop	1036 · PSM Pajaro Park Acct		-137.35
Bill	1-4472	06/05/2024		5231 · Pajaro Park Expense	-137.35	137.35
TOTAL					-137.35	137.35

Pajaro/Sunny Mesa Community Services District
Check Detail - Street Maintenance Account
May 24 through June 24, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	06/04/2024	PG&E 9545 Street Maint-Online	1004 - SCCB - Street Maint Acct		-66.10
Bill	4/19/2...	05/20/2024		5225 - Street Maintenance 5310 - Utilities - Well Site	-52.25 -13.85	52.25 13.85
TOTAL					-66.10	66.10
Bill Pmt -Check	AP	06/18/2024	State Farm Insurance	1004 - SCCB - Street Maint Acct		-610.00
Bill	Stone ...	06/01/2024		5225 - Street Maintenance	-610.00	610.00
TOTAL					-610.00	610.00
Bill Pmt -Check	AP	06/24/2024	CALNET/ AT&T 2506	1004 - SCCB - Street Maint Acct		-88.44
Bill	MAY ...	06/01/2024		5310 - Utilities - Well Site 5310 - Utilities - Well Site 5225 - Street Maintenance 5310 - Utilities - Well Site 5231 - Pajaro Park Expense 5330 - Telephone	-5.38 -3.00 -8.78 -9.95 -5.85 -55.48	54.14 30.23 88.44 100.15 58.87 558.49
TOTAL					-88.44	890.32
Bill Pmt -Check	AP	06/24/2024	Oscar Ortiz	1004 - SCCB - Street Maint Acct		-760.00
Bill	APR 2...	06/02/2024		5225 - Street Maintenance	-760.00	760.00
TOTAL					-760.00	760.00
Bill Pmt -Check	578	06/24/2024	DeCamara Management, Inc.	1004 - SCCB - Street Maint Acct		-4.00
Bill	293220	06/03/2024		5225 - Street Maintenance	-4.00	4.00
TOTAL					-4.00	4.00
Bill Pmt -Check	579	06/24/2024	Pajaro/Sunny Mesa Comm Svcs Dist	1004 - SCCB - Street Maint Acct		-116.46
Bill	MAY ...	06/01/2024		5225 - Street Maintenance	-116.46	116.46
TOTAL					-116.46	116.46
Bill Pmt -Check	580	06/24/2024	White Law Group, Inc.	1004 - SCCB - Street Maint Acct		-304.00
Bill	Inv 960	05/31/2024		5225 - Street Maintenance	-304.00	304.00
TOTAL					-304.00	304.00

PAJARO STREET LIGHTING ASSESSMENT
Final Budget
2024-2025

	2024-2025
REVENUE	
Parcel Assessments	48,750.00
EXPENSE	
Utilities (PG&E)	34,000.00
Maintenance & Administration	13,650.00
Professional Services (Legal & Accounting)	<u>1,100.00</u>
	48,750.00
REVENUE	48,750.00
EXPENSE	<u>48,750.00</u>
	0

**STREET MAINTENANCE / SUBDIVISION MAINTENANCE
CONTRACT OPERATIONS AND MAINTENANCE
FINAL BUDGET
2024-2025**

REVENUE

Parcel Assessments through Monterey County Tax Roll	64,300
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EXPENSE

Monies held in restricted Acct. for street sealing and repairs	24,635
Fees for service paid to vendors	8,015
Contract fees paid to District	<u>31,650</u>
Total Expense	64,300

	REVENUE	64,300
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	EXPENSE	<u>64,300</u>
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	0
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Notes: Restricted bank account balance as of 6/24/24 is \$282,175

Monies are held for the following subdivisions:

Stone Ridge Estates, Fair Way, Paris Ct, Rose Ct., Heritage Cr., Golf Cr., Colonial Cr.

District provides services to the seven subdivisions, such as, street maintenance, storm drain maintenance, landscape maintenance, banking, and bill payments to vendors.

District provides the assessment information to Mo. Co., annually, per data bond capture review.

District charges actual cost of \$31,650 to perform these services.(PSMCS Revenue)

**PAJARO COMMUNITY PARKS/PUBLIC AREAS
OPERATIONS AND MAINTENANCE
Final Budget
2024-2025**

		2024-2025
REVENUE		
(1% Special District Tax-Assessed/ collected by Mo. Co.)		25,000
 EXPENSE		
Tot-Lot (Cayetano Park-Florence @ Cayetano)	1.50 hrs./week	8,190
Berlanga Park (Stender Ave.)	0 hrs./week	-
Memorial Park (Salinas Rd. @ Stender Ave.)	1.00 hrs./week	5,460
Monument Park (Porter Dr. @ San Juan Rd.)	1.00 hrs./week	5,460
Misc.(Pajaro Sign maintenance, curb painting,	0 hrs/week	-
Total Labor	3.5 hrs./week	<u>19,110</u>
(3.5 hrs./week X 52 wks. X \$105./hr)		
Groundskeeping Materials and Supplies		<u>1,600</u>
Total Expense		<u>20,710</u>
 REVENUE		 25,000
EXPENSE		<u>20,710</u>
		4,290

Notes: Pro-Rata Tax Assessment (1% Special District Tax) is projected at \$25,000 for this fiscal year.

**PAJARO PARK
Final Budget
2024-2025**

	2024-2025
Personnel Costs	
Management & Administration	1,000
Park Labor	43,155
TOTAL PERSONNEL:	44,155
 Operating Costs	
Sewer	-
Garbage Service	5,270
Electricity - Lights/Special Events - Phone	4,200
Alarm Service	500
Janitorial Supplies	4,200
Office Supplies	-
Building & Grounds Materials	600
Other Supplies & Materials	-
Pajaro Water Bond and Property Tax	3,200
Gate closing (Security Patrol)	5,700
TOTAL OPERATING:	23,670
 Reserve	 22,175
 ANNUAL OPERATIONS & MAINTENANCE	 \$ 90,000

90,000 Total Park Expense

Revenue

25,000 Rio Vista Farms H2A Housing

6,000 Board Stipend

59,000 Mo Co Contribution

0 Annual withdrawl from Park Fund
Balance as of 6/24/24 \$164,017

2024-2025
FINAL BUDGET

Income			2024-2025
4001	Route 1	Pajaro	376,920
4002	Route 2	Pajaro	370,440
4003	Route 3	Commercial (Pajaro)	376,920
4004	Route 4	Trailer Park (Pajaro)	19,440
4005	Route 5	San Juan Apts	0
4006	Route 6	Sunny Mesa	195,480
4007	Route 7	C.S.A. 73 Hillcrest/Bay Farms	221,400
4008	Route 8	Vega/Vista Verde	230,040
4010	Route 10	Springfield	10,800
4011	Route 11	Moss Landing	407,160
4012	Route 12	Blackie Road	57,240
4013	Route 13	Normco	508,680
4014	Route 14	Vierra Estates	84,240
4015	Route 15	Langley/Valle Pacifico	48,600
		Water Services SubTotal	2,907,360
4100		Late Payment Penalties	5,000
4101		Billing Adjustments	200
4110		Hydrant Sales	15,000
4115		Test Fees (Cross Conn-Yearly-Pajaro)	11,000
4140		Connection Fees/Capacity Fees	7,400
4141		Application Fees	550
4146		Other Fees	400
4200		Street Maintenance-Reimbursement	64,300
4210		Vega Bond Assessments	286,500
4280		Pro Rata Tax Collection	25,000
4285		PVWMA Collection Fee	31,000
4300		Collection Previous w/o account	250
4305		Miscellaneous Revenue	1,000
4339		Agency Admin Revenue Vega Bond	5,250
4340		Utility Reimbursement	34,000
4341		Lighting Admin Reimbursement	13,650
4345		Customer Reimbursements	
4346		District 25% Overhead Fee	500
4350		Interest Revenue	15,000
4355		Audit/Bookkeeping Re-imburement	700
4360		Legal Counsel Reimbursement	400
5794		Pajaro Water Bond	40,530
		Other Subtotal	557,630
		Total Income	3,464,990

2024-2025
FINAL BUDGET

Expenses INDIRECT			2024-2025
5000	Salaries and Wages		981,000
5005	Administrative Fees		6,500
5030	Payroll Tax Expense		16,000
5040	Workers Comp Insurance		18,000
5050	Employee Health Insurance		207,900
5070	Employee Retirement		161,000
5090	Other Employee Expense		3,000
5120	Property Taxes		2,350
5130	Utilities - Office		4,500
5140	Building Repair & Maintenance		7,000
5145	District Wide Repair & Maint		10,000
5150	Garbage Service		5,200
5160	Office Equipment Rental		8,500
5165	Computer Software		20,000
5170	Office Equipment Repair & Maint		3,600
5175	Small Tools - Repair & Maint.		1,000
5180	Casulty Insurance/Liability Insurance		53,000
5200	Billing Supplies		4,500
5240	Office Supplies		4,500
5245	Postage		10,000
5250	Legal Expenses		17,000
5255	Interest Expense Re Org Loan		6,100
5256	Interest Exp-Financed Items		1,500
5260	Accounting & Bookkeeping		38,500
5266	Engineering Expense District Wide		13,000
5270	Automotive - Repair & Maint		10,000
5280	Seminars & Conferences		500
5290	Travel Expenses		500
5300	Books & Subscriptions		1,500
5305	Water Conservation Program		3,000
5320	Membership Fees & Dues		24,000
5326	Licenses and Certifications		2,000
5330	Telephone		16,000
5340	Burglar Alarm Monitoring		2,000
5350	Cash Over/Short		
5370	Fuel - Trucks		40,000
5390	Bank Charges		300
5391	Credit Card Transaction Fees		650
5400	Miscellaneous Expense		200
6577	2015 COP Bond - Interest		68,900
6578	2021 Water Revenue Bond -Interest		45,800
Total Expenses INDIRECT			1,819,000

Expenses DIRECT			2024-2025
5190		Water Testing-labs	29,500
5220		Water System - Repair & Maint	225,000
5225		Street Maintenance	32,650
5230		Parks - Repair & Maintenance	1,600
5265		Engineering Expenses	1,000
5310		Utilities - Well Site	195,000
5315		Utilities - Street Lighting	34,000
5325		Permits	36,000
5360		Fuel - Generator	10,000
5426		Vega Assmnt Bond Expense	11,700
5428		2015 COP Bond Expense	4,400
5433		Water Bond Expense - Interest	5,400
6565		2021 Bond Expense	4,500
6575		Vega Debt Service - Interest	117,418
Total Expenses DIRECT			708,168
Total Expenses INDIRECT			1,819,000
Total Expenses			2,527,168
Total Income			3,464,990
Total Expenses			2,527,168
Gross Net			937,822
Debt Service			
		Auto Loan	12,500
		2015 COP Bond (Principal only)	75,000
		Re-Organization Loan (Principal only)	35,000
		Vega Debt Service (Principal only)	170,000
		Meeting Stipend (donated to Pajaro Park)	6,000
		Water Bond (Principal only)	38,000
		2021 Water Rev Bonds(Principal only)	45,000
		Total	381,500
Gross Net			937,822
Debt Service			381,500
Reserve Fund			250,000
Surplus (Remains in operating fund)			306,322
Debt Service Fund	\$23,000 per month=\$275,800/year		
Capital Reserve Fund	\$20,834 per month=\$250,000/year		
Transfer from Reserve	0		
Capital Outlay-Planned	\$152,500		

RESOLUTION NO. 06-01-24

**RESOLUTION OF THE BOARD OF DIRECTORS, THE GOVERNING BODY OF
PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT, AUTHORIZING
GENERAL MANAGER TO NEGOTIATE AND EXECUTE REAL ESTATE DOCUMENTS
WITH PROPERTY OWNERS REQUIRED FOR THE SPRINGFIELD WATER
CONSOLIDATION PROJECT**

WHEREAS the General Manager of the Pajaro/Sunny Mesa Community Services District (the "Authorized Representative") or designee is hereby authorized and directed to negotiate and sign real estate documents relative to properties required for the Springfield Water Consolidation Project.

WHEREAS, this Authorized Representative, or his/her designee, is designated to provide the assurances, certifications, and commitments required for acquiring real property and any amendments or changes thereto.

WHEREAS, this Authorized Representative, or his/her designee, is designated to enter into real estate documents between PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT and property owners.

The Authorized Representative, or his/her designee, is designated to represent the Entity in carrying out the Entity's responsibilities related to any and all real estate transactions and executing related documents in compliance with applicable state and federal laws.

PASSED AND ADOPTED this 27th of June 2024 upon motion of Director _____, seconded by Director _____, and carried by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Donald Olsen, President

CERTIFICATE OF SECRETARY

I, Judith Vazquez-Varela, as the duly elected Secretary of the Board of Directors of the Pajaro/Sunny Mesa Community Services District, Monterey County, California, do hereby certify that the above resolution is a full, true and correct copy of said Resolution passed and adopted by the Board of Directors at a meeting held on the 27th day of June 2024, and that said Resolution is now spread upon the minutes of said Board.

Secretary of the Board of Directors



COUNTY OF MONTEREY HEALTH DEPARTMENT

Elsa Jimenez, Director of Health

Administration Animal Services Behavioral Health Clinic Services
Emergency Medical Services Environmental Health Public Administrator/Public Guardian Public Health

June 17, 2024

System No. 2702007
Vierra Estates WS
Judy Vazquez-Varela
136 San Juan Rd
Royal Oaks, CA 95076

VIERRA ESTATES WS, ID#2702007, CITATION AND COMPLIANCE ORDER NUMBER 02_57_24J_022 REGARDING ARSENIC MAXIMUM CONTAMINANT LEVEL VIOLATION

Enclosed is Citation and Compliance Order No. 02_57_24J_022_ (Enforcement Action), issued to the Vierra Estates WS public water system. Please note there are legally enforceable deadlines associated with this Enforcement Action.

A process exists by which a public water system can petition the State Water Resources Control Board for reconsideration of a compliance order. Petitions for reconsideration sent to the State Water Resources Control Board: "shall include the name and address of the petitioner, a copy of the order or decision for which the petitioner seeks reconsideration, identification of the reason the petitioner alleges the issuance of the order or decision was inappropriate or improper, the specific action the petitioner requests, and other information as the state board may prescribe. The petition shall be accompanied by a statement of points and authorities of the legal issues raised by the petition." (Health & Saf. Code, § 116701, subd. (b).))

Petitions must be received by the State Water Resources Control Board within 30 days of the issuance of a compliance order. If the 30th day falls on a Saturday, Sunday, or state holiday, the petition is due the following business day by 5:00 p.m. Information regarding filing petitions may be found at:

[Drinking Water Petitions for Reconsideration](https://www.waterboards.ca.gov/drinking_water/programs/petitions/instructions.html)

https://www.waterboards.ca.gov/drinking_water/programs/petitions/instructions.html

Citation and Compliance Order No. 02_57_24J_022

If you have any questions regarding this Enforcement Action, please contact Cheryl Sandoval of my staff at 831-755-4552 or sandovalcl@countyofmonterey.gov

Sincerely,

DocuSigned by:

Ricardo Encarnacion

FA7D0801CF154E7...

Ric Encarnacion, REHS, MPH
Bureau Chief, Environmental Health Bureau

Enclosures

Certified Mail No. 7022 0410 0001 7820 7984

cc: Cheryl Sandoval, Monterey County
dwpdist05@waterboards.ca.gov

PAJARO/SUNNY MESA

COMMUNITY SERVICES DISTRICT

136 San Juan Road Royal Oaks, CA 95076

(831) 722-1389 • (831) 663-2181 • Fax (831) 722-2137

info@pajarosunnymesa.com

IMPORTANT INFORMATION ABOUT YOUR DRINKING WATER

Este informe contiene información muy importante sobre su agua potable.

Tradúzcalo o hable con alguien que lo entienda bien.

Vierra Estates Has Levels of Arsenic Above the Drinking Water Standard

Our water system recently violated a drinking water standard. Although this is not an emergency, as our customers, you have a right to know what you should do, what happened, and what we are doing to correct this situation.

We routinely monitor for the presence of drinking water contaminants. Water sample results received on June 4, 2024, showed arsenic levels of 0.039 milligrams per liter. This is above the standard, or maximum contaminant level (MCL), of 0.010 milligrams per liter.

What should I do?

- **You do not need to use an alternative water supply (e.g., bottled water).**
- This is not an emergency. If it had been, you would have been notified immediately. However, *some people who drink water containing arsenic in excess of the MCL over many years may experience skin damage or circulatory system problems, and may have an increased risk to getting cancer.*
- If you have other health issues concerning the consumption of this water, you may wish to consult your doctor.

What happened? What is being done?

Well 3 exceeded arsenic maximum contaminant levels. Further sampling is being collected from Well 3 and post Iron and Manganese treatment. Three alternatives will be explored, install a treatment facility, connect to a neighboring Water System or drill a new well. We anticipate resolving the problem within two years.

For more information, please contact Judy Vazquez-Varela at 831-722-1389 or 136 San Juan Road, Royal Oaks, CA 95076.

Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this public notice in a public place or distributing copies by hand or mail.

Secondary Notification Requirements

Upon receipt of notification from a person operating a public water system, the following notification must be given within 10 days [Health and Safety Code Section 116450(g)]:

- **SCHOOLS:** Must notify school employees, students, and parents (if the students are minors).
- **RESIDENTIAL RENTAL PROPERTY OWNERS OR MANAGERS** (including nursing homes and care facilities): Must notify tenants.
- **BUSINESS PROPERTY OWNERS, MANAGERS, OR OPERATORS:** Must notify employees of businesses located on the property.

This notice is being sent to you by Vierra Estates Water System.

State Water System Number: 270-2007.

Date distributed: June 24, 2024.

PAJARO/SUNNY MESA
COMMUNITY SERVICES DISTRICT
 136 San Juan Road Royal Oaks, CA 95076
 (831) 722-1389 • (831) 663-2181 • Fax (831) 722-2137
 Email: info@pajarosunnymesa.com
 Website: pajarosunnymesa.com

Commencing on July 1st, 2024, monthly water rates will increase. The increase will affect the Service Availability Fee (SAF) and the water usage portion of your bill. This increase is a direct result of rising operations and maintenance costs and capital improvements.

	<u>Current Rate</u>	<u>New Rate</u>
Water Rate	\$6.04 per unit +0.48	\$6.52 per unit
SAF 5/8"-3/4" meter	\$35.15 per mo. +2.81	\$37.96 per mo.
SAF 1" meter	\$75.06 per mo. +6.01	\$81.07 per mo.
SAF 1.5" meter	\$141.58 per mo. +11.33	\$152.91 per mo.
SAF 2" meter	\$221.41 per mo. +17.71	\$239.12 per mo.

This increase is the fourth in a series of five (5) annual increases that were put into place by Resolution No. 04-01-21, adopted by the Board in April 2021.

Should you have any questions, please call (831) 722-1389 / 663-2181.

Thank you

Comenzando el 1º de Julio del 2024, el cargo mensual del agua incrementará. El incremento afectará la cuota de disponibilidad de servicio (SAF) y el costo por unidad de agua. Este incremento es el resultado del aumento en reparaciones capitales, costo de operaciones y mantenimiento.

	<u>Tarifa Actual</u>	<u>Nueva Tarifa</u>
Tarifa de Agua	\$6.04 por unidad +0.48	\$6.52 por unidad
SAF 5/8"-3/4"	\$35.15 al mes +2.81	\$37.96 al mes
SAF 1"	\$75.06 al mes +6.01	\$81.07 al mes
SAF 1.5"	\$141.58 al mes +11.33	\$152.91 al mes
SAF 2"	\$221.41 al mes +17.71	\$239.12 al mes

Este aumento es el cuarto de una serie de cinco (5) incrementos anuales que se introdujeron en la Resolución N° 04-01-21, aprobado por el consejo (Mesa Directiva) en abril del 2021.

Si tiene alguna pregunta, por favor llame al (831) 722-1389 / 663-2181.

Gracias



Water Saver

Water Conservation Assistance Program



Claim your FREE water-saving services and fixtures for the water system and your customers!

The State of California is giving away free services and devices to small water suppliers and free fixtures and leak repair services to your customers.

Your water system has been identified as among the most vulnerable to future droughts in California, so the State is offering support to increase water conservation. This is part of a broader effort to conserve more of your precious local water supply.

All services and devices are paid for by the State and will be provided and installed at no cost to you or your customers. Nearby water suppliers and people in other communities have already begun to benefit from this program and it's now being extended to yours.

Through the Small Suppliers Water Conservation Assistance Program, the California Department of Water Resources (DWR) is offering the following completely free of charge:

To you

- Leak detection and repair
- Tools and training to monitor drinking water production well groundwater levels
- Customer metering (for suppliers with unmetered customers)
- Assistance with rate reviews
- Establishing or refining billing systems for newly-metered water systems
- Special studies (such as abridged water shortage contingency plans and rate studies)

To your customers

- Leak detection and repair
- Water-efficient toilets
- Water-efficient showerheads
- Sink aerators

Get in touch

For questions or more information, please contact a program representative:

(916) 256 2694

DWRWaterConservation@ghd.com

www.watersaverprogram.com

Funding is limited. Program is by invite only. So get in touch with a Representative today!



Frequently asked questions

Who can sign up for this program?

The program is by invitation only. Select water suppliers are being offered this support because the State has identified them as among the most water and drought vulnerable small water suppliers (serving 15 to 2,999 connections). This is part of the State's effort to implement California Senate Bill (SB) 552 Drought Planning for Small Water Suppliers and Rural Communities. More information about SB 552 and state-wide water conservation efforts can be found at: <https://water.ca.gov/Programs/Water-Use-And-Efficiency/SB-552>

What happens when we sign up?

GHD, as the Program representative, will conduct a field assessment and formalize participation with a simple written agreement and work plan. The work plan will outline the mutually agreed upon services and approaches to be implemented. GHD will conduct a kick-off call to finalize plans and initiate the work. Participating small water suppliers are asked to assist in coordinating the work and sharing information with their customers. If customer metering or a leak detection study is included, we may also request water system design drawings and plans. There are no additional monitoring or reporting requirements for small water suppliers participating in this program.

Why should we participate?

The program is intended to increase water conservation to protect small and rural communities from catastrophic decreases to drinking water supplies. The program provides fully funded technical assistance to support meeting SB 552 requirements.

Why should we add meters?

According to the Alliance for Water Efficiency, installing water meters and billing according to usage is the single most effective water conservation measure a water supplier can initiate. Water consumption can be reduced 15% to 30% when metering and rates based on water use are implemented. Water meters can be used to identify leaks faster by pinpointing excess water usage and approach customers with especially high water use with methods to reduce their usage, ultimately benefiting the entire community.

For more information go to: <https://www.allianceforwaterefficiency.org/resources/metering>

Why should we monitor groundwater levels in production wells?


Systematic measurements of groundwater levels enable water suppliers to evaluate changes over time and take action to conserve water if levels drop. Water suppliers can also use these data to develop groundwater models and forecast trends, and to design, implement, and monitor the effectiveness of groundwater management and protection programs.

Who pays for this program?

The Budget Act of 2021, as amended by Assembly Bill 180 (Ting, 2021), provides funding to DWR for small water supplier conservation (Section 25, Item 3860-101-3398 Conservation for Small Suppliers). Generally, the State will pay the costs of assessment, planning, equipment, installation, training, and support for small water suppliers. The program will require some time of the supplier to help us gain background information and coordination. Water suppliers are not required to contribute financial or material resources.

Get in
touch

For questions or more information,
please contact a program representative:

 (916) 256 2694

 DWRWaterConservation@ghd.com

 www.watersaverprogram.com

Funding is
limited so
sign up now!



PROVOST & PRITCHARD CONSULTING GROUP

455 W Fir Ave • Clovis, CA 93611 • (559) 449-2700
www.provostandpritchard.com

KICKOFF MEETING NOTES

Date:	4/30/2024	Time:	10:00 am – 11:00 am
Called by:	Provost & Pritchard	Location:	Video Conference (Teams)
Subject:	AR 7198 – DeLany WC/Lewis Rd Systems		
Attendees:	<input checked="" type="checkbox"/> Bruce Bongard, DeLany WC <input checked="" type="checkbox"/> Judy Vazquez, Pajaro Sunny Mesa CSD <input checked="" type="checkbox"/> Jonathan Weininger, SWRCB, DDW <input checked="" type="checkbox"/> Salem Alyafeai, SWRCB, DFA <input checked="" type="checkbox"/> Amy Wilson, Provost & Pritchard <input checked="" type="checkbox"/> Heather Bashian, Provost & Pritchard <input checked="" type="checkbox"/> Mindy Geiselman, Provost & Pritchard		

The following notes are from the kickoff meeting on 4/30/24.

SYSTEM BACKGROUND

The following systems are in the area. The first table indicates those that are definitely to be included in the consolidation feasibility study. The second table indicates systems in the area that were named in the Assistance Request (AR) but interest is unknown at this time. The third table indicates systems also in the area, but not named in the AR, and interest is unknown.

BASE CONSOLIDATION EVALUATION SYSTEMS:

System Name	Cxns (Type)	Notes
DeLany WC	17 (Community)	Ongoing Concern: Total Coliform Consolidation provides reliability and sustainability
Vega Rd WS #01	125 (Community)	Part of PSMCSD
Pajaro Sunny Mesa CSD	463 (Community)	Willing to consolidate DeLany WC

AR-NAMED SYSTEMS:

System Name	Cxns (Type)	Notes
Lewis Rd WS #02	12 (State Small)	High aquifer risk
Lewis Rd WS #03	7 (State Small)	High aquifer risk
Lewis Rd WS #04	13 (State Small)	High aquifer risk
Lewis Rd WS #11	14 (State Small)	High aquifer risk
Vega Rd WS #06	13 (State Small)	High aquifer risk
Lewis Rd WS #21	10 (State Small)	High aquifer risk
San Miguel WS #52	5 (State Small)	High aquifer risk

SYSTEM NOTES:

- Pajaro Sunny Mesa Community Services District (PSMCSD)
 - Has nine total water system - all owned and maintained by PSMCSD; Vega Rd is one of them
- DeLany WC
 - Bruce Bongard has D1 certification
 - 1-inch emergency connection to the Vega Rd #01 system exists now

- Approximately 11 years ago, DeLany well failed and that precipitated the emergency intertie
 - Water supply has been consistent in the well for more than 40 years
 - Distribution system was built in 1977 and is mainly 4-inch mains, but aging and showing signs of failure
 - Each house is metered; Wellhead is metered
 - Current water rates: \$80/month plus portion of PG&E (average is about \$95)
 - Problems to be resolved:
 - Storage tanks are aging and beginning to fail
 - Ongoing bacteriological issues indicate the well should be replaced or rehabilitated
- Potential Project:
 - Consolidation with PSMCSD/Vega Rd system
 - Upsize interconnection to current standards; potentially replace distribution system and major facilities (tanks) to current PSMCSD standards
 - PSMCSD has connection policy and standards they can share with P&P, including connection fees
 - No additional assessment on a monthly basis would be required if infrastructure replacements and connection fees were paid by SWRCB grant

.....

The following notes are from discussions with Cheryl Sandoval, and Judy Vazquez-Varela following the kickoff meeting to clarify scope of TA Work Plan.

CALL ON 5/17/24 WITH CHERYL SANDOVAL

- Discussed AR with Cheryl, she does not have any background information on the systems regarding who would want to be included or not in a consolidation effort.
- She said the State Smalls on Lewis Road appear to have Hexavalent Chromium issues.
- One has a nitrate issue.
- State Smalls are held to state standards by the County, but the County does not typically enforce compliance and instead relays information about water quality issues to the communities and educates them on the dangers and encourages bottled water as their source of potable water.
- Cheryl is concerned about how the systems would be consolidated as the PSMCSD is largely just owning and managing the water systems within its boundary, but they are not actually connected.

EMAILS WITH ON 05/21/24 WITH JUDY VAZQUEZ-VARELA

- Amy Wilson left a voicemail and followed up with an email to Judy.
- Amy indicated that:
 - The work plan will include outreach to the seven additional state small water systems that were indicated on the TA request.
 - Interest level is unknown at this time.
 - We understand that currently PSMCSD is only interested in consolidating DeLany WC.
 - P&P would keep PSMCSD informed of the outreach outcome so that Judy can work with her board to determine if they would be interested in consolidating any additional systems as part of this TA project.
 - Inclusion of additional state small water systems in the feasibility study does not commit PSMCSD to move forward with consolidation of those systems, the study would however indicate what consolidation could look like.

DISTRICT OPERATIONS REPORT
June 27, 2024

TOPIC	STATUS	DATE OF PLANNED RESPONSE
Grants & Loans Active	SRF Planning Grant Springfield: Springfield Planning Grant – The California Department of Fish and Wildlife, Incidental Take Permit Application has been deemed complete. Technical, Design and Environmental packets are complete and under review by State. MNS Engineers are working on 100% plans and design. Construction Agreement is still a few months from execution. A staging area agreement has been drafted by UC Davis and has been provided to North Monterey County School District for their review. It will be included in the next School District Board Meeting. Resolution 06-01-24 on Agenda.	On Agenda
Pajaro Park	The Board and Staff are considering Operations funding. Per Marilyn Vierra, Chief of Staff Supervisor Church, Mo. Co. will provide \$59,000 per year to the Pajaro Park, until the parks master plan is complete.	On Agenda
Generator Project	Electrical work was completed at the Moss Landing Well Site. Langley/Valle Pacifico Well generator battery charger failed, Quinn will troubleshoot on Monday, January 22, 2024. Staff continues to work with Monterey Bay Air Resources District to finalize permit process for generators.	No Report
Hazard Mitigation Plan	The Local Hazard Mitigation Plan has been officially adopted by FEMA on April 5, 2023. Final invoice has been reimbursed. Close-out documentation has been submitted to CalOES for review.	No Report
Multi Community Bottled Water Project	Springfield Water System, Moss Landing Mobile Home Park, Springfield/Bluff/Jensen and Giberson Roads. A funding agreement has been executed. The district received reimbursement request for July 2023-September 2023 payment of \$29,438. March and April are pending reimbursement.	June 2024
ACWA JPIA 2024 Wellness Grant	Staff applied for 2024 Wellness Grant.	June 2024
LIHWAP	\$991.15 to be returned to LIHWAP due to payment for closed accounts.	June 2024
Tank Replacement/Rehab Grant Project	Presented the District needs to State Water Boards-Division of Financial Assistance (DFA). State Representatives requested a pre-application to be submitted to find the correct funding source for project, staff is working on pre-application submittal.	No Report

DISTRICT OPERATIONS REPORT
June 27, 2024

Pajaro Long-term Recovery	Working with Monterey County Department of Emergency Management to replace Pajaro Park field and play area turf. Also, to add more benches, tables and shaded areas. Recovery assistance program has ended. Mo. Co. Office of Emergency Management held a meeting on June 18, 2024, to discuss street safety.	June 2024
Current Water System Repairs	<p>Blackie Road #18 WS: Langley/Valle Pacifico WS: Moss Landing Harbor WS: Normco WS:</p> <ul style="list-style-type: none"> • Hawk Drive main line leak repaired by contractor on June 17, 2024. <p>Pajaro WS: Springfield Road WS: Sunny Mesa WS:</p> <ul style="list-style-type: none"> • Silver Stone Street water leak repair scheduled 6/26/24, to be completed by staff and contractor. <p>Vega Road #01 WS:</p> <ul style="list-style-type: none"> • Kari Lane booster pump capacitors failed, replaced and working properly June 18, 2024. <p>Vierra Estates WS:</p> <ul style="list-style-type: none"> • Well #3 Arsenic Maximum Contaminant Level exceedance, on Agenda. 	June 2024
Sunny Mesa Sewer	The district is holding monies that are to be refunded to the original Sunny Mesa Sewer customers. Balance Sheet Account #2320-Amount \$29,169.90. Staff is currently reviewing, and has spoken to Bianchi, Kasavan, and Pope for their opinion and assistance if needed.	No Report

Usage Comparison in Gallons
2023-2024

Water Systems	May-21	May-22	May-23	May-24
Pajaro	6,746,960	6,363,236	4,704,172	6,170,252
Normco	3,365,252	2,880,548	2,125,816	1,927,596
Sunny Mesa	2,482,612	2,297,856	1,863,268	1,883,464
Moss Landing	3,045,108	2,815,472	1,932,832	2,027,080
Vega	1,141,448	1,211,760	915,552	946,220
Vierra Estates	402,424	320,892	264,792	293,964
Springfield (pumped)	629,068	565,488	499,664	398,684
Langley/Valle Pacifico	252,824	293,964	219,912	234,124
Blackie	240,108	247,588	184,756	208,692
District Total	18,305,804	16,996,804	12,710,764	14,090,076

Water Systems	May-23	May-24	Percentage	
Pajaro	4,704,172	6,170,252	↑	31.2%
Normco	2,125,816	1,927,596	↓	-9.3%
Sunny Mesa	1,863,268	1,883,464	↑	1.1%
Moss Landing	1,932,832	2,027,080	↑	4.9%
Vega	915,552	946,220	↑	3.3%
Vierra Estates	264,792	293,964	↑	11.0%
Springfield (pumped)	499,664	398,684	↓	-20.2%
Langley/Valle Pacifico	219,912	234,124	↑	6.5%
Blackie	184,756	208,692	↑	13.0%
District Total	12,710,764	14,090,076	↑	10.9%